



The Corporation of the City Of Brantford

Building Services

requires

Building Services Technologist

Job ID# 829

Reporting to the Manager of Building Services, the Building Services Technologist is responsible for the processing of building permit applications; ensuring the life safety, structural capacity, fire protection and safety/comfort requirements of the Ontario Building Code are being met through the plan examination of construction plans; reviewing zoning compliance and ensuring development regulations of the municipal zoning bylaw are being met as well as providing departmental comments for various committees as required. The Building Services Technologist provides information both verbally and in writing to various individuals and agencies regarding the City's zoning bylaws and Ontario Building Code; assists the public and builders with various permit applications issued by the department; checks to ensure compliance with City bylaws; estimates the cost of construction for proposed buildings and collects applicable permit fees. The incumbent also assists the Plan Examiners with the review of construction plans, inputs initial application data into the computerized building permit system and provides general office assistance.

QUALIFICATIONS

- Applicants must have the equivalent of a three (3) year community college diploma as a Construction or Architectural Technologist and possess the ability and skill to perform the duties of the position within a reasonable time
- Minimum of one year directly related work experience as well as meeting the provincial qualifications with the Ministry of Municipal Affairs in General Legal Processes and House Additional qualifications would be considered and asset, as would eligibility for certification with OACETT, AATO or OBOA and knowledge of a permit tracking system (AMANDA)
- Proven written, verbal and computer skills coupled with excellent customer service skills are essential
- Applicants may be required to undergo skill testing

WAGE RANGE: \$31.57 to \$35.08 per hour (based on a 35 hour work week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://careers.brantford.ca/> and click on **Current Opportunities**.

Closing date for applications: **Thursday, April 25, 2019, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.