



DEPUTY CHIEF BUILDING OFFICIAL

This is an opportunity for a progressive, hardworking professional to make their mark on a growing community in Ontario's Celtic Heartland. South Glengarry is a proud, rural community with steady growth and located within commuting distance of Cornwall, Montreal and Ottawa.

Under the general supervision of the Director of Development CBO, the Deputy Chief Building Official is responsible for assisting the Chief Building Official in all aspects of the building department.

Preferred Qualifications:

- Successful completion of the Ministry of Municipal Affairs and Housing Examination Program including CBO Legal Process, House, Small Buildings, HVAC – House, Building Structural, Plumbing House, Plumbing All Buildings, Large Buildings and Building Services.
- Proficient knowledge of regulatory bylaws legislation, policies, procedures and rules, investigation and evidence gathering techniques, training techniques and methods, court processes and procedures; emergency response techniques and public education and awareness programs concerning By-Law.
- Good working knowledge of the Ontario Building Code Act and Regulations, familiarity with building materials, construction and procedures, ability to read and understand plans, blueprints and building construction drawings;
- Demonstrated leadership skills; working knowledge of the Occupational Health and Safety Act, effective written communications skills including the ability to prepare reports; effective public relations and public speaking skills, research and program development skills, time and stress management skills, ability to deal effectively with people in difficult situations, decision making and negotiations skills and effective verbal and listening communications skills.
- Minimum of five (5) years combined experience in a construction environment and a municipal building inspection environment.
- Maintain a valid Ontario Class G Drivers' License and clean drivers abstract.
- Bilingualism would be considered an asset

The above is only a summary of the full job description, which will be posted in the careers section at www.southglengarry.com. Salary Range: \$70,116 - \$82,489

Qualified and interested candidates are invited to submit their cover letter and resume via email to: Cyndi DeVries Human Resources Advisor cyndi@southglengarry.com no later than **Thursday January 14, 2021 4:00pm**.

In accordance with the "Municipal Freedom of Information and Protection of Privacy Act", personal information is collected under the authority of the Municipal Act, 2001, as amended, and will be used for the purpose of candidate selection. Accommodations of persons with disabilities are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance to the HR Advisor, or designate. We thank all applicants and advise that only applicants selected for an interview will be contacted.