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**The Corporation of the City of Sarnia  
Community Services Division, Building Department**

requires a

***Building Official, Level I***

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### **Job Profile**

Reporting to the Supervisor of Building/CBO, the Building Official is responsible for enforcing the rules and regulations of the Ontario Building Code for Part 9 construction and City By-Laws through plan reviews and on-site inspections to ensure standards of construction are met. Working as part of the Building Division, you will be responsible for providing assistance to contractors, developers, designers and the public regarding construction projects throughout the City of Sarnia. Research of new Code requirements and innovative products can also be included in routine activities.

### **Education and Qualifications**

- Two (2) year College diploma in Civil/Architectural Engineering, Construction Technology, or a related field, plus six (6) to twelve (12) months of related work experience; or an equivalent combination of education, training and experience;
- Valid Class G Driver's Licence with an abstract acceptable to City guidelines;
- The ability to obtain certification by passing the following exams within 12 months;
  - General Legal/Processes or Powers and Duties of a Chief Building Official
  - House 2012 or Small Buildings 2012
  - HVAC House

### **Experience and Knowledge**

- Inspection/compliance skills
- General knowledge of construction as it pertains to the Ontario Building Code
- Reading and interpretation of blueprints/drawings/specs
- Effective verbal communication skills
- Public relations and customer service
- Computer proficiency
- Competent within the meaning of the Occupational Health & Safety Act

### **Additional Details**

This position is represented by CUPE Local 3690 and offers an annual salary of \$48,921.60-\$75,257 (2020 rates), along with a competitive benefits package complete with extended health and dental benefits, and enrollment in OMERS (Ontario Municipal Employees Retirement System) pension plan.

**Candidates are invited to submit a resume in confidence to [hr@sarnia.ca](mailto:hr@sarnia.ca) indicating "2021-02 – Building Official, Level I" by January 17, 2021.**

*The health, safety and well-being of City of Sarnia employees is paramount, and in response to the COVID-19 pandemic, additional measures have been implemented throughout the corporation to protect our employees and ensure their continued health and safety.*

*The City of Sarnia is an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Aboriginal persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.*

*Personal information is being collected under the authority of the Municipal Freedom of Information and Privacy Act and will be used for employment assessment purposes only.*