

Located an hour east of Toronto, the thriving southeastern Ontario community of Northumberland County has a rich history of agricultural production, world-class manufacturing, and economic viability. As the upper tier of municipal government, we weave together seven diverse yet complementary municipalities.

Currently, we are looking to fill the following vacancy:

### **Plumbing and Onsite Sewage Inspector**

Permanent, full-time position

Wage: \$25.78-\$32.19 based on a 35-hour work week

Reporting to the Senior Plumbing and Sewage System Inspector, you will primarily be responsible for performing on-site inspections of plumbing and on-site sewage systems to ensure compliance with the Building Code Act (BCA), the Ontario Building Code (OBC) and related legislation.

#### **Duties and responsibilities:**

- You will undertake site inspections for residential, commercial, industrial, and institutional properties with regards to plumbing and on-site sewage systems.
- You will review construction plans, specifications, and reports from designers, engineers and architects to establish compliance with the OBC, municipal by-laws and standards.
- You will issue correspondence, field reports, orders, and respond to inquiries regarding plumbing and septic systems, the Ontario Building Code, and other pertinent legislative requirements.
- You will liaise and maintain good public relations with department clientele including architects, engineers, lawyers, the public, other departments, and government agencies.
- You will record daily activity in the department's inspection management software, City Reporter.
- Perform other duties as assigned.

#### **Qualifications, skills and knowledge:**

- You have completed a three-year post-secondary diploma/degree in Civil Engineering Technology, or have relevant plumbing experience or a Certificate of Qualification in plumbing.
- You are provincially qualified and registered with the Ministry of Municipal Affairs and Housing in accordance with the Building Code Act or eligible for an Ontario Building Officials Association (OBOA) Internship in the following:
  - General Legal
  - Plumbing All Buildings
  - On-site Sewage Systems
- You have a Certified Plumbing Systems Inspector (CPSI) designation or Certified Building Code Official (CBCO) designation or are willing to obtain designation.
- You have excellent interpersonal, project/time management, analytical, communications, problem solving, record keeping, and report writing skills.
- You must have a valid Class G driver's license with a clean abstract. A driver's abstract must be submitted with your resume.

The successful candidate will be required to submit a satisfactory criminal background check prior to the commencement of employment. We thank all applicants for their interest, however, only those selected for an interview will be notified.

An acceptable driver's abstract must be submitted with your application. **Applications submitted without an acceptable driver's abstract will not be reviewed.** We thank all applicants for their interest, however, only those selected for an interview will be notified.

When emailing your application, please ensure your cover letter, résumé, and any other supporting documents are submitted in one file (preferably MS Word (.docx) or Adobe (.pdf)). Please indicate in your cover letter your preferred method of contact: text, email, or phone call.

We invite you to submit your application **by 4:30pm on Friday, April 23, 2021** to:

Human Resources  
County of Northumberland  
555 Courthouse Road  
Cobourg, ON K9A 5J6  
**Email: [hr@northumberland.ca](mailto:hr@northumberland.ca)**  
Fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to [accessibility@northumberland.ca](mailto:accessibility@northumberland.ca) or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.