



The Corporation of the Township of Cramahe Chief Building Official Job Vacancy

The Township of Cramahe is located in the heart of Northumberland County, just over an hour's drive east of Toronto on the north shore of Lake Ontario. The picturesque villages of Colborne and Castleton are the historic and cultural centres of Cramahe. These communities offer residents and visitors the opportunity to share rolling farmlands, heritage buildings, and the natural beauty of Apple Country. We are a population that is currently over 6,000 and growing. The municipality is currently recruiting for the permanent, full-time position of Chief Building Official.

Reporting directly to the Chief Administrative Officer/Treasurer the Chief Building Official is responsible for the administration, implementation, and enforcement of the Building Code Act (BCA) and the Ontario Building Code (OBC) through the building permit review, field inspection, and applicable law processes in the Township. The Chief Building Official is responsible for the effective management and leadership of the Building Services Department. The Chief Building Official is also responsible for the management, supervision, and implementation of administrative procedures and practices in addition to preparing and monitoring the annual operating and capital budget for Building Services.

The preferred candidate will possess a University degree or College diploma in Architecture, Civil Engineering or Construction Technology or a related discipline. Certified Building Code Official designation is required combined with a minimum five (5) to ten (10) years of experience with at least five (5) years in a supervisory position. Candidates must have excellent interpersonal skills with the ability to communicate courteously and effectively, both orally and in writing, with all levels of staff, elected officials, and the general public.

A complete job description is available on the Township website. (www.cramahe.ca). Salary Range Band M3 (\$78,090 – \$102,760).

Interested candidates are invited to submit a covering letter and detailed resume clearly marked **“CBO Job Vacancy”** prior to 4:30 pm, **Friday, July 23rd, 2021**, to the attention of:

Arryn McNichol, CAO/Treasurer
“CBO Job Vacancy”
The Township of Cramahe
1 Toronto Street
P.O. Box 357
Colborne, Ontario K0K 1S0
amcnichol@cramahe.ca

The Township of Cramahe is committed to providing accommodations for persons with disabilities. Please let us know if you require accommodation. We thank all applicants for their interest, however, only those selected for an interview will be contacted. Personal information and any supporting material are obtained and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection.