



CHIEF BUILDING OFFICIAL/ PROPERTY STANDARDS OFFICER

Planning and Development Department

THE TOWNSHIP OF ESSA, an urban and rural municipality with a population of 21,500, located immediately southwest of Barrie in the heart of the County of Simcoe, is seeking a **Chief Building Official / Property Standards Officer**.

Reporting to the Manager of Planning and Development, the incumbent will be responsible to supervise the daily activities of the Building Branch, as well as carry out building inspections. Responsibilities would include approving building, plumbing and septic permits, inspecting to ensure compliance with municipal by-laws, including the Township's Property Standards By-law, and the Ontario Building Code, and responding to inquiries relating to building matters.

Must be fully qualified to carry out the responsibilities of this position, in accordance with the requirements of the Ministry of Municipal Affairs and Housing. The position requires a minimum of four years' experience as a Certified Building Code Official (CBCO). Knowledge of soils and experience in approving septic system installations is essential. In addition to residential construction, it will be beneficial for applicants to have experience with commercial, industrial, institutional and agricultural construction.

The successful applicant will be required to interpret legislation and regulations and relevant municipal by-laws cooperatively as a member of the Management Team of the Municipality. An ability to communicate professionally and to provide excellent customer service is essential. Applicants must possess a valid Driver's License and a clean Driver's Abstract and have the ability to work outdoors in construction settings.

The 2021 salary range is \$72,872.80 - \$85,740.20 per annum. In addition, the Township of Essa offers a benefits and competitive compensation package. Applicants must be willing to accept the salary offered. This position is based on a 35-hour work week, however, the incumbent may be required to work outside of regular hours, as required.

Qualified candidates are invited to submit a cover letter with resume by **4:00pm, Friday, August 13** to:

CBO Recruitment

Attention: Athena Piskopos, Executive Assistant/HR Coordinator
Township of Essa, 5786 County Road #21, Utopia, Ontario L0M 1T0
apiskopos@essatownship.on.ca

We thank all applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 705-424-9770. Please know that should you require any special accommodations in order to apply for a position or interview for a position with the Township of Essa, we will endeavor to make such accommodations.