



CHIEF BUILDING OFFICIAL

The Town of Petawawa is currently seeking an experienced professional to fulfill the full-time position of Chief Building Official. Reporting to the Director of Planning and Development the Chief Building Official will manage, administer and enforce the Ontario Building Code Act and its regulations, municipal by-laws and all other applicable legislation related to buildings, structures, septic disposal systems and property standards. The Chief Building Official will conduct plans review, process and issue all building, demolition, septic and any other permits in accordance with applicable law and established procedures. The Chief Building Official will monitor the compliance of development with subdivision, site plan, lot grading, drainage and any other agreements. The Chief Building Official will also act as Property Standards Officer.

Applicants will possess a Civil Engineering Technology or Architecture community college diploma, or equivalent combination of education and practical experience. A minimum of three years' experience as a Building Official is preferred. Certified Building Code Official designation and a member in good standing of the Ontario Building Officials Association a definite asset. Applicants will have qualification and registration with the Ministry of Municipal Affairs and Housing (QuARTS) in the minimum following classes: General Legal/Process for Chief Building Officials, House, Plumbing-House, HVAC-House, Small Buildings, On-site Sewage Disposal Systems. Applicants must have a valid driver's licence and access to a reliable vehicle (a per kilometre rate is paid).

A detailed job description is available at www.petawawa.ca.

Compensation is based on qualifications and experience. The current salary range for this position is \$36.45 to \$42.88 an hour for a 35 hour work week. The Town offers an excellent benefits package.

Qualified candidates are invited to submit a cover letter and resume in confidence by **12:00 noon** local time on **Thursday, September 16, 2021** to the attention of:

Recruitment
Town of Petawawa
1111 Victoria Street
Petawawa, ON K8H 2E6
employment@petawawa.ca

The Town of Petawawa is an equal opportunity employer. We thank all applicants for their interest; however, only those being considered for an interview will be contacted. In accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* and the *Ontario Human Rights Code*, the Town of Petawawa will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town of Petawawa of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. All personal information is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*.