



EMPLOYMENT OPPORTUNITY

Deputy Chief Building Official (DCBO)

The Township of South Stormont is a diverse mix of rural and small urban communities in Eastern Ontario. Home to over 13,000 residents, the Township's unique history and location on the shores of the St. Lawrence Seaway offers a host of activities and lifestyle opportunities.

The Township of South Stormont is seeking a Deputy Chief Building Official to work in the Planning and Building Department. The position is intended to transition to Chief Building Official upon successful completion of a 6-month term. The Deputy Chief Building Official will contribute to the safety and well-being of residents and visitors of the Township through the administration and enforcement of the Ontario Building Code, Building By-law, Property Standards By-law and other relevant Municipal and Provincial Statutes. The Deputy Chief Building Official reviews building permit applications and issues building permits, inspects buildings during construction and guides the public on the permit process. This position provides day-to-day leadership to and supervision of direct reports in the Building Section of the Department and assist the Director in the general management of the operations and service delivery of the Department.

Education and Experience Requirements:

- Post-secondary education in Construction Engineering or Architectural Technology, or an equivalent.
- Certified Building Code Official with the Ontario Building Official Association (OBOA) is preferred.
- Completion of the Ministry of Municipal Affairs and Housing Examinations for legal processes for a Chief Building Official.
- Completion of the Ministry of Municipal Affairs and Housing Examinations for all Building Code technical qualifications.
- Minimum of five (5) years relevant experience in building inspection or an acceptable combination of equivalent experience and education.
- Experience in a municipal environment preferred with a working knowledge of the administrative requirements of the planning and building regulations.

Skills & Attributes Sought:

- Ability to read and interpret construction drawings, engineering/surveyors' reports.
- Knowledge and understanding of the Building Code Act, Ontario Building Code, Planning Act, municipal by-laws, other legislations and applicable Municipal, Provincial and Federal Laws.
- Excellent analytical, interpersonal, problem solving and communication skills.
- Strong mentorship and coaching skills.
- Extensive knowledge of computer software such as Microsoft Suites, GIS, CloudPermit etc.
- Able to interpret and share technical information in an easy to understand way.

The 2021 salary range for this position is Pay Band 7, \$68,441 - \$83,298 plus a comprehensive benefits package and pension. The successful applicant must be available to attend occasional evening meetings or to work outside of designated normal hours per week. Standard work week is 35 hours.

Interested and qualified candidates are invited to visit our website at www.southstormont.ca/careers to view the complete job description and apply online, deadline for submission is **Friday, October 29, 2021 at 12:00pm (noon)**.



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The Township of South Stormont is committed to accommodate all applicants in accordance with the Ontario Human Rights Code for all employment activities including the recruitment process. We thank all applicants; however, only those selected for an interview will be contacted. This personal information is collected under the authority of the Municipal Act and will be used to assess eligibility for potential employment. Questions about this collection of personal information should be directed to Human Resources.