



## TOWN OF GRAVENHURST - EMPLOYMENT OPPORTUNITY

### DEPUTY CHIEF BUILDING OFFICIAL AND PLANS EXAMINER

Known as the “Gateway to Muskoka”, the Town of Gravenhurst is a progressive growing urban and rural municipality located in the District Municipality of Muskoka, home to 13,000 permanent year-round residents and a seasonal population of equal size. Gravenhurst offers a number of opportunities in recreation, leisure, tourism, culinary, culture, heritage, arts, sights, sounds and attractions, making it a great place to live, work and play!

Reporting to the Chief Building Official, The Deputy Chief Building Official and Plans Examiner performs plans examinations for all classes of buildings and septic systems, relevant to the Ontario Building Code. They ensure compliance with applicable law as set out in the Building Code, conduct building and site inspections, and consult and assist municipal clients. They also manage and oversee the Building Department public counter operations including counter staff and other Building Department staff as required. In the absence of the Chief Building Official, they exercise the role of the Chief Building Official as outlined in the Ontario Building Code Act as required and assigned by the Chief Building Official or designate.

We offer a competitive annual salary range, (\$83,920 - \$94,804) based on 35 hours/week, as well as a comprehensive employee benefit plan, an emphasis on professional development and an overall positive corporate culture.

Please note, employment is conditional upon the candidate being vaccinated against COVID-19 prior to commencing employment. If unvaccinated, employees are required to undergo rapid antigen testing at their own cost and at a frequency determined by the Town of Gravenhurst. Notwithstanding the above, the Town of Gravenhurst will provide reasonable accommodation to any individual who is not able to comply with this vaccination requirement due to a disability or other ground protected by the Ontario Human Rights Code. Questions can be directed to the Human Resources Department.

To view the complete Job Description, including the Summary of Desired Qualifications, please visit our website:

<http://www.gravenhurst.ca/en/yourtownhall/employmentopportunities.asp>

Interested applicants are invited to apply in confidence, to the attention of Human Resources, no later than 4:30 pm on Friday November 26, 2021.

Corporation of the Town of Gravenhurst  
3-5 Pineridge Gate  
Gravenhurst, Ontario P1P 1Z3  
(705) 687-7016 (fax), OR email: [HumanResources@gravenhurst.ca](mailto:HumanResources@gravenhurst.ca)

We thank all the applicants, but only those considered for an interview will be contacted. The Town of Gravenhurst is an inclusive employer. Accommodation is available under the [Ontario Human Rights Code](#).

All information is collected in accordance with the Municipal Freedom of Information & Protection of Privacy Act, R.S.O. 1990, Chapter M. 56