

EMPLOYMENT OPPORTUNITY

On-site Sewage System Inspector (Parry Sound Office)

GENERAL JOB DESCRIPTION

NBMCA's On-site Sewage System program is designed to protect the environment and people's health and safety by regulating and ensuring compliance with Part 8 of the Ontario Building Code (OBC) regarding the installation and maintenance of private on-site sewage systems within designated areas of Nipissing District and the District of Parry Sound. Reporting to the Manager - On-site Sewage System Program (CBO-SS) you will be conducting inspection of lands currently serviced or proposed to be serviced by on-site sewage systems to ascertain compliance with the provisions of the Ontario Building Code, Municipal By-laws and other applicable regulations and standards.

QUALIFICATIONS

- Post-secondary education in environmental or engineering technology or other closely related field;
- Provincial Designation as a Qualified Inspector with the following categories of qualifications:
 - i) General Legal/Process
 - ii) On-site Sewage Systems
- Proficient in Microsoft applications;
- Ability to work independently as well as in a team environment;
- Ability to prioritize workload and to work effectively and efficiently with minimal supervision;
- Excellent verbal, oral and written communication skills;
- Ability and aptitude for field work;
- Standard first aid is required;
- Valid M.T.O. driver's license with a clean driving record.

SUMMARY OF TASKS

- Responsible for the review, verifications and recommendation for approval to the CBO-SS, of all sewage system designs submitted and the inspection thereof to ensure compliance with Part 8 of the Ontario Building Code.
- Applications for approval include:
 - Sewage System Applications
 - Planning Applications
 - File Review Applications
 - Other land development proposals
- Responsible for the investigation of sewage system concerns regarding malfunctioning systems.
- Work in a professional manner and provide technical support to the public with respect to requirements of Part 8 of the Ontario Building Code, relevant Municipal By-laws and other applicable legislation.
- Work in compliance with the Occupational Health and Safety Act, its regulations and NBMCA's safety policies.
- Attends building/development, community and other meetings as required.

COMPENSATION: \$28.25 to \$33.05/hr (35 hr/week)

JOB DURATION: June 13, 2022 – December 23, 2022
(Potential for a permanent position)

Candidates must submit their resume and cover letter no later than **Friday, June 3, 2022 at 4:00pm** to:

Robin Allen, Manager, On-site Sewage System Program (CBO-SS)

North Bay- Mattawa Conservation Authority

69 Bowes Street

Parry Sound, Ontario P2A 2L5

Fax: (705) 746-7553

Email: septic.parrysound@nbmca.ca

We thank all applicants for their interest; however only those selected for an interview will be contacted. NBMCA is an Equal Opportunity Employer in accordance with the Accessibility of Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. NBMCA will accommodate applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform staff of the nature of any accommodation(s) that you may require. Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, w R.S.O. 1990, Chapter M.56.