

Building Official – Inspections

Competition Number: 2022-46

Permanent, Full-time Position

The Township of Springwater, located in the heart of Simcoe County, is a mixed urban/rural municipality with growing urban settlements and a prosperous agricultural sector. We're excited and proud of the steps we're taking to improve the work-life balance of our employees and we offer a flexible work arrangement policy. Through a new pilot program, we also offer an opportunity for a 4-day work week.

Springwater is currently recruiting for the permanent, full-time position of Building Official - Inspections. Our department is growing, and this new position will be responsible for exercising the powers and performing duties under the Ontario Building Code Act and the Ontario Building Code, as an inspector, in connection with reviewing plans, inspecting construction, and issuing orders in accordance with the Act, Building Code and associated legislation / regulations. This role will have a strong focus on undertaking inspections as an Inspector under the Ontario Building Code Act and the Ontario Building Code.

Position Responsibilities

The usual responsibilities of the position are:

- Exercising the powers and performing duties under the Ontario Building Code Act and the Ontario Building Code
- Reviewing plans, inspecting construction, and issuing orders in accordance with the Act, Building Code and associated legislation / regulations
- Enforcement of zoning, property standards by-laws, residential tenancy act and other municipal regulations within the Township of Springwater
- Routinely correspond with property owners, tenants, contractors, designers and other municipal departments regarding building construction, alterations, and repairs
- Attend and participate in court proceedings for enforcement matters
- Performing other duties as assigned by the CBO and Deputy Chief Building Official

Qualifications and Experience

- College diploma in Architectural Technology, Construction Technology or Civil Engineering Technology or an equivalent combination of education and experience
- Minimum 2 years of related municipal work experience

- Successful completion of the provincial mandated examination program administered and authorized by the Ministry of Municipal Affairs (MMA) in accordance with regulations relating to the Building Code Act in the categories of:
 - General Legal Process or Powers and Duties of a Chief Building Official
 - House (Small Building preferred)
 - Plumbing - House
 - HVAC- House
 - On-site Sewage Systems
 - Other MMA courses will be an asset. (see note*)
- Thorough working knowledge of the Building Code Act and the Ontario Building Code and other building related legislation/regulations/by-laws and related inspection processes
- Knowledge of building construction methods, techniques and terminology
- Excellent interpersonal, communication, presentation and report-writing skills; effective organizational/time management, analytical and research skills
- Proficient with the use of computers and application such as Microsoft Office, email, GIS, Internet and document management
- Availability to attend evening / weekend meetings, events or emergencies as required
- Valid Class 'G' driver's license in good standing with a satisfactory driving record
- Successful candidates must abide by Ontario Health & Safety Legislation and follow Township Health and Safety Policies, COVID-19 Protocols and Public Health Guidelines.
- Ability to maintain discretion and confidentiality of information is critical
- Due to the responsibilities of this position, you will be required to have a Police Information Check satisfactory to the Township

*Applicants who do not meet the all the requirements by the MMA may be considered as part of the OBOA Intern Program, provided the applicant can demonstrate the ability to complete the required courses within 18 months of the commencement of employment. Candidates who do not meet all essential criteria may be considered on an underfill basis.

Rate of Pay

The Township of Springwater offers a competitive salary and a comprehensive employee benefit plan for this position. Compensation for this position is currently \$72,341 to \$84,629 per annum (2022 rate).

Hours of Work

This position will work 35 hours per week; however, occasional hours outside of normal business hours will be required. Flexible work arrangements may apply including an opportunity to participate in the Township's 4-day work week pilot program.

How to Apply

Apply online by visiting www.springwater.ca/careers and click on **Apply Now** to submit your cover letter and resume for Competition Number 2022-46.

Closing Date: May 27, 2022.

Note: Applications that are not submitted online will not be considered. All applicants must provide a valid email address for communication purposes. Written correspondence pertaining to this recruitment may be sent to the email address provided. Applicants are responsible for ensuring that they check their email regularly. Personal information is collected under the authority of the *Municipal Act* and is used to determine eligibility for potential employment.

Important: As a condition of hire, all new employees will be required to comply the Township's mandatory COVID-19 Vaccination Policy that is in effect.

The Township thanks all applicants for their interest. Only those candidates selected for an interview will be contacted.

Accessible Accommodations

As an inclusive employer, we are committed to providing a fully accessible recruitment process. Please contact us at any time during the recruitment process and let us know what accessible supports you may need.