

Town of Caledon

make a difference



Job Title: Building Inspector, Mechanical

Closing Date: June 29, 2022; 11:59pm

Town of Caledon is a dynamic municipality that successfully balances urban, rural and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

The Opportunity

Reporting directly to the Supervisor, Building Inspections/Deputy Chief Building Official, this role is responsible for conducting site investigations and mechanical and plumbing inspections for buildings, structures, and related systems. This role ensures construction and/or demolition is carried out in accordance with the requirements of the Building Code Act, the Ontario Building Code, and all other applicable laws, standards, and regulations. As a Building Inspector, Mechanical/ Plumbing, you will perform the following duties, including but not limited to:

- As an appointed provincial enforcement officer, perform the statutory duties of a Building Inspector, pursuant to the BCA and the OBC
- Investigate complaints regarding contraventions of statutes, regulations and bylaws, and monitor on-going construction and demolition activity in assigned geographical area related to mechanical and plumbing systems
- Enforce BCA and OBC compliance, including the issuance of Orders to Comply, Orders not to Cover and Orders with respect to Unsafe Buildings, as applicable
- Prepare prosecution briefs when required
- Conduct inspections of buildings and their mechanical and plumbing systems, including site servicing, on-site construction and conditions
- Provide interpretation of the BCA, OBC and referenced standards to the general public, designers, contractors, Architects, Professional Engineers, and other internal and external stakeholders
- Respond to BCA and OBC inquiries, violations and emergencies and take appropriate action



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

The Ideal Candidate

We are seeking an experienced professional with a post-secondary degree or diploma in Architectural, Construction, Engineering, Mechanical Engineering Technology, Building Science, or another closely related field, or an equivalent combination of relevant education and experience. The ideal candidate will meet the Ministry of Municipal Affairs and Housing (MMAH) qualifications in General Legal/Process, HVAC House and Plumbing House, and have the ability to obtain Building Services, Plumbing All Buildings, and On-Site Sewage Systems. The ideal candidate will have a minimum 3 - 5 years related experience, preferably in a municipal regulatory environment, relevant to the review/inspection and or design/construction of HVAC and/or plumbing systems. Experience as a tradesperson in the construction industry with HVAC and/or plumbing systems and designs and/or completion of all requirements for the Province of Ontario Certification as a journeyman/woman in HVAC or plumbing systems is considered an asset. Certification through HRAI, OACET, PEO, and/or AATO are considered an asset.

The ideal candidate will have demonstrated knowledge of sound construction practices and design, and a comprehensive understanding of the Ontario Building Code and Ontario Building Act. We are seeking an individual with a valid driver's license with no more than 3 demerit points and daily access to a vehicle for corporate use, and computer proficiency in MS Office (Word, Excel and Outlook), and knowledge of AMANDA and other architectural/engineering software would be an asset. We are seeking an individual with excellent record keeping skills, strong oral and written communication skills, and the physical ability to move about buildings and on construction sites.

This position offers a salary range of \$74,404.70 - \$91,183.26 plus a competitive benefit package.

Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.

New employees who commence employment on or after November 15, 2021 are required to be fully vaccinated against COVID-19, as a condition of employment. Being fully vaccinated is determined as the status of having received the full series of approved vaccines (both doses of a two dose vaccine series, one dose of a single dose vaccine series) and any additional doses required and approved by Health Canada and having satisfied the full post vaccination period required to ensure vaccination efficacy. The Town of Caledon reserves the right to request proof of vaccination at any time. Acceptable proof includes an Ontario Ministry of Health COVID-19 vaccine receipt which you can obtain through the Provincial portal <https://covid19.ontariohealth.ca/>, or other government-issued vaccine passport or certification. The requirement to be fully vaccinated is subject to the Ontario Human Rights Code.

The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542