



To Fill a Vacant Position
The Municipality of Trent Hills
Invites Applications for the Position of
Chief Building Official

Trent Hills is a vibrant and growing community with a population of 13,000 that is located on the Trent Severn Waterway amongst the rolling hills of Northumberland County.

The Chief Building Official is required to work with the general public, contractors, developers and other stakeholders in the enforcement of the Ontario Building Code and associated legislations in a courteous, efficient and professional manner, as a representative of the Municipality.

The Chief Building Official also works positively with the public in the enforcement of all municipal by-laws and the associated legislation. This will involve investigation by telephone, in person and on-site.

Preference will be given to candidates who possess a three-year post-secondary education as a Civil Engineer, Architectural Technician or equivalent. A minimum of five years' experience as a Chief Building Official is required. The successful candidate must have also passed the examination program administered or authorized by the Ontario Ministry of Municipal Affairs and Housing relating to the powers and duties of Chief Building Official and the categories of qualification set out in Division C of the *Building Code* in conjunction with the On-Site Sewage Systems examination.

Knowledge of surveys, the Ontario Building Code, Planning Act, Municipal Act, Provincial Offences Act, Nutrient Management Act, Land Registry System, Municipal By-Laws, Official Plans and zoning provisions is required. The candidate must also have a valid Class G driver's license.

Please visit www.trenthills.ca for the complete job description.

The salary range for this vacant position is \$91,787 - \$107,377 together with a competitive and attractive benefit package.

Resumes will be received until **2:00 p.m. on Tuesday, July 12, 2022**. Please send resumes marked "Chief Building Official Competition – Confidential" to the following address:

Kari Petherick, Coordinator of Human Resources
Municipality of Trent Hills
P.O. Box 1030
66 Front Street South
Campbellford, ON K0L 1L0
Telephone: (705) 653-1900 ext. 225
kari.petherick@trenthills.ca
www.trenthills.ca

All information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, Chapter M45. We thank all applicants who apply but advise that only those selected for an interview will be contacted. In accordance with the Accessibility for Ontarians with Disabilities Act, the Municipality of Trent Hills is pleased to accommodate individual needs of applicants with disabilities within the recruitment process. Please call 705-653-1900 ext. 225 or email kari.petherick@trenthills.ca if you require an accommodation to ensure your participation in the recruitment and selection process.