



Chief Building Official

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Posted: Tuesday, July 19, 2022

Job Number: PN-22-37

Job Type: Permanent Full-time, Non-Union

Position Closing Date: Sunday, August 14, 2022

Choose Barrie

The City of Barrie is a vibrant, progressive, and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands, and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging, and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

The Opportunity

The Building Department is part of the Infrastructure and Growth Management Division. The Building Department is responsible for administering and enforcing the Ontario Building Code to ensure the safety of the City's residents. This includes processing permits for construction of dwelling units, and industrial, commercial, and institutional buildings, as well as conducting site inspections, and responding to complaints/enquiries that relate to building construction and grading.

This position performs the statutory role of the Chief Building Official for the municipality. The Chief Building Official is responsible for the direction of the Building Department including planning, developing, recommending and implementing strategies and goals to establish and maintain service levels/standards to meet the Corporation requirements. This position directs departmental activities comprising of plans examinations, building, plumbing and septic system inspections, permit issuance, zoning interpretations, and ensuring building activities within the municipality are constructed in compliance with the Ontario Building Code and related legislative and regulatory standards. This position is also responsible for administration,

government and public liaison, report compilation, budget administration and the management of departmental staff.

Our Culture and Qualifications of the Job

Corporate Culture

- Your workplace values align with our corporate values of **Strive, Share and Care** and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

Education (degree/diploma/certifications)

- Four (4) year University Degree in University Degree in Engineering, Architecture, or suitable equivalent.
- Qualified as a Chief Building Official with the Ontario Ministry of Municipal Affairs

Experience

- Minimum ten (10) years' experience including a minimum of (7) seven years' experience at a management level with extensive experience in building standards, preferably in a municipal environment.

Knowledge/Skill/Ability

- Working knowledge of the following legislation, regulations, or requirements: Municipal Act, Planning Act, Development Charges Act, Occupational Health and Safety Act
- Thorough knowledge of the following legislation, regulations, or requirements: Ontario Building Code, and Building Code Act.
- General knowledge of the following principles and standards: municipal government services and programs, management principles, labour relations principles and collective agreement administration, and contemporary management practices
- Thorough knowledge of the following principles and standards: building construction methods to evaluate the construction of structural, mechanical, fire safety provisions and lot grading practices, current traditional and/or contemporary building industry issues, trends and best practices, legal processes and responsibilities to properly protect against unnecessary litigation and to support legal cases
- Demonstrated Ability to:
 - Strong leadership and interpersonal skills, demonstrated ability to effectively interact with executive management and skilled in influencing, negotiating, and consensus building amongst diverse groups.
 - Demonstrated ability to build high levels of credibility within diverse work groups by implementing effective communication and engagement strategies as well as the ability to develop productive and sustainable partnerships with a range of key internal and external stakeholders.
 - Demonstrated high level of critical thinking with the ability to perform in a proactive and strategic manner and plan, prioritize and balance multiple responsibilities and shifting priorities successfully.
 - Excellent analytical skills, intellectual curiosity and enthusiasm with the ability to exercise sound judgment, resolve problems and complex situations and/or conflicts in a constructive and principled manner based on consideration of all critical factors, including long-term and short-term impacts.
 - Ability to conduct in a manner bestowing tact and diplomacy in a political environment. A results-based individual, with experience in developing sound methodologies for deriving insights and a keen interest in policy and process frameworks.
 - Knowledge of, and demonstrated ability in, the City's core and leadership competencies and relevant functional competencies.
 - Excellent report writing and presentation abilities.
 - Thorough working knowledge of the municipal framework and applicable legislations and keeps apprised of current and emerging leading edge thinking and research techniques, methodologies, strategic applications, etc.
 - Sound working knowledge of Microsoft Office applications, and experience with enterprise, forecasting and analytic systems and financial modelling.

- Intermediate skills include: Collaboration; Interpersonal; Leadership; Negotiation; Organizational; Problem Solving; Report-writing; Time Management; Verbal Communication; Written Communication
- Intermediate computer literacy using the following systems and software: Microsoft Office Suite (Access, Excel, PowerPoint, Outlook and Word) and permit tracking software
- Availability to attend evening/weekend meetings or to work outside of designated normal hours per week

Conditions of Employment

- Full membership and Active member in the Association of Professional Engineers of Ontario, or the Ontario Association of Architects, and the Ontario Building Officials Association
- Qualified as a Chief Building Official with the Ontario Ministry of Municipal Affairs
- Satisfactory Criminal Record Check*

**Please note that this is a requirement of the position for any new employees to the City of Barrie in accordance with the Police Record Check Procedure. Existing employees will be grandparented from this requirement.*

Other Important Information

Location: City Hall, 70 Collier Street, Barrie, Ontario*

**Please note, the City has recently launched a Hybrid Work Program Procedure and pilot program for 2022 that may allow a hybrid work arrangement for employees who meet the eligibility requirements.*

Hours: The normal hours of work are 35 hours per week; however, some non-standard hours may apply.

Benefits: This position includes a comprehensive non-union benefit plan, including but not limited to extended health and dental coverage, life and accident insurance, paid vacation and sick days, short/long term disability plans, OMERS pension plan, discounted rate for City Fitness Memberships and much more.

Don't meet the credentials as outlined but have years of directly related experience? Please see the City's Education Equivalency Procedure to determine if you may qualify for equivalency. Further information is available at www.barrie.ca/JobOpps.

- Position Equivalency Code: D

Please note that verification of educational credentials will be required from the preferred candidate prior to an employment offer.

The City of Barrie is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness and welcomes applications from qualified individuals of diverse backgrounds. We are committed to providing barrier-free and accessible employment practices and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. If contacted for an employment opportunity, please advise if you require Code-protected accommodation and we will work with you to meet your needs.

Disclaimer: The job posting has been designed to indicate the general nature and essential duties and responsibilities of work performed by employees within this position title. It may not contain a comprehensive inventory of all duties and responsibilities required of employees to do this position. For full position details, please request a copy of the Job Description by emailing HR.Recruitment@Barrie.ca.

We thank all applicants and advise that only those selected for an interview will be contacted.

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