



The City of Kawartha Lakes invites applications to join our **Building Division** team as a **Building and Zoning Clerk**.

Located on the Trent-Severn Waterway in Central Ontario, The City of Kawartha Lakes is a single-tier municipality offering a unique mix of urban, rural/agricultural and waterfront living to its growing population of 75,000 and seasonal residents. The City is a progressive, forward-thinking community with a positive business environment and a thriving artistic community. Recognized as a prime tourist area for its year-round leisure and recreational opportunities, Kawartha Lakes is rich in culture and heritage, and offers a range of amenities sought by residents and visitors alike.

We invite applicants who possess the following qualifications to visit the Career Section of our website to view additional job detail:

- Post-secondary diploma in Architectural Technology, Civil Engineering, Building Inspection; or Planning/Urban Geography, or related;
- Certification in General/Legal Process and Small Buildings as set out by the Ministry of Municipal Affairs and Housing and the Building Code Act, or willingness to attain and maintain;
- Minimum three (3) years' of related progressive experience in construction/skilled trades as asset
- Experience in a municipal Building or Planning Department an asset
- Working knowledge of construction related legislation: Building Code Act, Ontario Building Code, Planning Act; applicable policy and industry standards, zoning principles and interpretation methodology;

To complete your online application please visit www.kawarthalakes.ca

CLOSING DATE: August 21, 2022