



The City of Kawartha Lakes invites applications to join our Building Division team as a Building and Zoning Clerk.

We are an equal opportunity employer which values equity, diversity, and inclusion in the workplace. We foster a safe and creative work environment, where training and skill development are prioritized, with opportunities and support for career advancement. As a team member at the City of Kawartha Lakes, you may be entitled to the following: flexible work hours, remote and hybrid working arrangements, pension plan, benefits package, employee assistance program, and other programs that foster innovation, leadership, and career advancement.

We invite applicants who possess the following qualifications to visit the Career Section of our website to view additional job detail:

- Post-secondary diploma in Architectural Technology, Civil Engineering, Building Inspection; or Planning/Urban Geography, or related;
- Certification in General/Legal Process and Small Buildings as set out by the Ministry of Municipal Affairs and Housing and the Building Code Act, or willingness to attain and maintain;
- Minimum three (3) years' of related progressive experience in construction/skilled trades as asset
- Experience in a municipal Building or Planning Department an asset
- Working knowledge of construction related legislation: Building Code Act, Ontario Building Code, Planning Act; applicable policy and industry standards, zoning principles and interpretation methodology;

To complete your online application please visit www.kawarthalakes.ca

CLOSING DATE: September 26, 2022