

CITIZENS FIRST THROUGH SERVICE EXCELLENCE

*We have an exciting **Full-time Unionized** opportunity in the **Building Standards Department** for an experienced and motivated individual*

**Senior Zoning Examiner
(J0922-0218)**

Vaughan is a city on the move. With a downtown core rising from the ground – the Vaughan Metropolitan Centre, a state-of-the-art hospital opened its doors in 2021 – the Cortellucci Vaughan Hospital, and a bustling subway, exciting projects are transforming the community. Be a part of something amazing and build your career at the City of Vaughan.

The City of Vaughan is an equal opportunity employer serving one of the fastest-growing municipalities in Canada, we are an organization committed to diversity and inclusivity, providing a thriving work environment, excellent benefits, learning and growth opportunities and a place where collaboration and teamwork are fostered. As one of the [Greater Toronto's Top Employers for 2022](#), we continuously employ workplace best-practices – and they're getting noticed! Excellence demands brilliant personalities, visionary thinking and a passion for public service. Vaughan is your place to grow.

Responsible for examining plans and other documentation submitted for building permits and development applications to ensure compliance with zoning by-laws, agreements and applicable laws. Provides interpretation, direction and recommendations to internal and external stakeholders for zoning related matters. Provides guidance, support and mentorship to department zoning staff to ensure compliance, accuracy, and consistency the with application and interpretation of the zoning by-laws and plays an active role in policy/procedures development and service delivery.

Qualifications and experience:

- University Degree in an Architectural or Planning related discipline or suitable equivalent
- Minimum seven (7) years related municipal experience, including five (5) years related zoning experience or suitable equivalent
- Member of, or eligible for membership with the Ontario's Professional Planners Institute (OPPI), Ontario Association for Applied Architectural Sciences (OAAAS), the Association of Architectural Technologists of Ontario (AATO), or the Ontario Association of Architects (OAA), and Ontario Building Officials Association (OBOA)
- Working knowledge of municipal by-laws and processes, planning principles, legal procedures, specifically interpretations of zoning by-laws, applicable legal documentation, statutes and regulations, including the Planning Act, Municipal Act, Building Code Act, and the Building Code
- Excellent analytical, communication, report writing and problem solving skills coupled with effective organizational skills, and ability to meet deadlines and work efficiently under pressure
- Proficient keyboarding, records management skills, and a thorough working knowledge of building permit management databases (i.e., AMANDA) and word processing software applications
- Possesses a valid Ontario Class "G" driver's license in good standing
- Knowledge of and demonstrated ability in the City's core and leadership competencies as well as relevant departmental functional competencies

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please [visit our website](#) to apply online by **September 26, 2022**.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. Please be advised, the City of Vaughan uses email to communicate with applicants for open job competitions. The City of Vaughan has implemented a [mandatory vaccine policy](#) for all its employees. The City will comply with its human rights obligations, make exceptions for applicable medical conditions and accommodate employees legally entitled to accommodation.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.