

Building Inspector III

City of Guelph | Ontario

ABOUT THE CITY OF GUELPH

When you join the City of Guelph, you join a team of 2,000 full and part-time employees who deliver services the community relies on every day. Together, Guelph's employees bring to life a vision of an inclusive, connected, and prosperous city where employees and citizens look after each other and their environment. As a regional top employer, the City of Guelph values its employees and offers competitive salaries, excellent benefit packages, opportunities for professional development, a healthy work-life balance, and many roles with flexible work options. Guelph's corporate values are integrity, service, inclusion, wellness, and learning. Guelph is consistently ranked as one of the best places in Canada to live, work, and play—all good reasons to consider a career in this beautiful city.

ABOUT THE ROLE

Applications are being accepted for the position of **Building Inspector III** within Building Services. With a focus on quality customer service and continuous improvement, this position will be guided by the goals and objectives of the City's Strategic Plan and committed to the Corporate Values of integrity, service, inclusion, wellness and learning, the candidate will aid in the achievement of the Vision for an inclusive, connected, and prosperous city.

PRIMARY RESPONSIBILITIES

- Perform building inspections of all types of industrial, commercial, institutional, and large residential construction projects under Part 3 of the Ontario Building Code.
- Assist mechanical inspectors with plumbing and HVAC inspections of all types of industrial, commercial, institutional, and large residential construction projects under Part 3 of the Ontario Building Code, as required.
- Assist Building Inspector IIs with inspections of low-rise residential housing projects and associated ancillary buildings, as required.
- Provide support and advice to the Technical Lead, Commercial Inspections.
- Perform municipal by-law, business licence and liquor licence inspections.
- Recommend new methods and procedures related to industrial, commercial, institutional, and large residential projects within the scope of Part 3, Division B, of the Building Code.
- Provide guidance and direction to all intermediate and junior technical staff regarding building inspection services.
- Prepare and issue reports, letters, and orders concerning on-site inspections.
- Issue Provincial Offence Notices and Information under the Provincial Offences Act and attend court, as necessary.
- Establish and maintain good positive relationships with the public, professionals and City staff.
- Perform other related duties as assigned.

QUALIFICATIONS

- Experience related to the duties listed above, normally acquired through the completion of post-secondary education such as a diploma or degree in Architectural Technology, Architecture, Construction Technology, Fire Protection Technology, Building Science or Engineering (with a focus on structural or fire protection).
- Candidates with an equivalent combination of education and experience may be considered.
- Over five years of experience in a relevant role which includes industrial, commercial, institutional and large residential projects within the scope of Part 3, Division B, of the Building Code.
- Must be qualified with the Ministry of Municipal Affairs and Housing in the following categories: General Legal; House; Small Buildings; Large Buildings; Complex Buildings; Detection, Lighting and Power; Building Structural; or approved equivalent.
- Qualifications in Plumbing (House), Plumbing (All Buildings), and HVAC (House) and Building Services are also required. Candidates who do not currently possess any of these four qualifications would be required to obtain them within a specified timeframe
- Must possess a valid 'G' driver's licence with a good driving record. Successful candidates will be required to provide a current driver's abstract before their start date to confirm their licence is held in good standing and that it has not been suspended or revoked under the Highway Traffic Act (HTA) or Criminal Code of Canada in the last five years. The City of Guelph will take into consideration the number of demerit points and/or nature of the infractions to determine if it meets our requirements.
- Accredited with the Ontario Building Officials Association as a Certified Building Code Official or ability to obtain.
- Knowledge and ability to interpret codes, by-laws and working (construction) drawings, with an excellent understanding of the Building Code Act, Ontario Building Code (specifically division B, part 3), Ontario Fire Code, and municipal by-laws.
- Experience in Plans Examination would be an asset.
- Ability to resolve complex problems related to inspections.
- Intermediate skills in Microsoft Office (Outlook, Word and Excel) and building permit-related software (preferably AMANDA).
- Excellent written and verbal communications skills with the ability to communicate with all levels of staff, stakeholders, and the general public.
- Excellent interpersonal skills with the ability to work in a team environment.
- Excellent customer service skills with the ability to handle conflict.
- Knowledge of the Provincial Offences Act and the Occupational Health & Safety Act.
- Must be able to perform the physical requirements of the job which includes walking, sitting and standing for extended periods of time; climbing, crawling, and stooping will also be required regularly.
- A satisfactory police record check would be required at the time of the offer.

COMPENSATION

Rate: \$42.20 - \$51.82 per hour

DIVERSITY AND ACCOMMODATION

The City of Guelph is an equal opportunity employer that values diversity in the workplace. We are happy to accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation to participate in the hiring process, please contact us to make your needs known in advance. Personal information collected through the recruitment process will be used solely to determine eligibility for employment.

Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance; however, only those being considered for an interview will be contacted.

HOW TO APPLY

To express interest in this exciting opportunity, email your cover letter and resume to:

Patrick Rowan, Partner, Feldman Daxon Partners

45 St. Clair Avenue West, Suite 700, Toronto, ON M4V 1K9

Tel: 416-515-7600 x254 | Email: prowan@feldmandaxon.com

About Feldman Daxon Partners

Feldman Daxon Partners is Canada's longest-standing national provider of executive search, career transition, and coaching/leadership development services. For over 30 years, we have been at the forefront of innovation in human resources consulting by integrating these three services. Our Executive Search practice has been locating top talent for senior executive and managerial positions on a retainer-fee basis since our firm was founded in 1991. Our unwavering set of core values and dedication to client service has allowed us to build and maintain relationships with hundreds of clients in every market sector, and across Canada. Regular communication, high-quality candidate shortlists, industry knowledge, judgment, and expediency in our retainer search services are all reasons Canada's leading companies choose to partner with the professionals at Feldman Daxon.