

PREVIEW



Supervisor of Building Services (Plans Exam)

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Posted: Monday November 21, 2022

Job Number: PN-22-50

Job Type: Permanent Full-time, Non-Union

Position Closing Date: Monday, December 4, 2022

Choose Barrie

The City of Barrie is a vibrant, progressive, and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands, and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging, and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

The Opportunity

The Building Department is part of the Infrastructure and Growth Management Division. The Building Department is responsible for administering and enforcing the Ontario Building Code to ensure the safety of the City's residents. This includes processing permits for construction of dwelling units, and industrial, commercial, and institutional buildings, as well as conducting site inspections, and responding to complaints/enquiries that relate to building construction and grading.

Under the general guidance and direction of the Manager of Building Services, the Supervisor of Building Services is responsible for the supervision of Building Code services and municipal by-laws including plan reviews, site inspections, fee collections, enforcement, and the record-keeping/administration associated with these functions. Specifically, this position supervises the issuance of permits for the construction, renovation, change of use, and demolition of buildings within the City of Barrie, reviews inspections, advises on condition

notes, and supervises the laying of charges when legislation is contravened. Overall, this position plays an integral role in ensuring that the construction, renovation, change of use, and demolition activities of buildings within the City of Barrie are properly examined and inspected prior to construction to provide and maintain a level of quality that complies with the Building Code Act, Ontario Building Code, applicable municipal by-laws, and development agreements in order to protect public health and safety while ensuring efficient construction within the City of Barrie.

Our Culture and Qualifications of the Job

Corporate Culture

- Your workplace values align with our corporate values of ***Strive, Share and Care*** and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

Education (degree/diploma/certifications)

- Three (3) year College Diploma in Civil Engineering Technology, Architectural Technology, business administration or related discipline
- Qualifications in the following categories as defined under Part 3, Division C of the Building Code from the Ministry of Municipal Affairs and Housing (MMAH): ◦ General/Legal Process ◦ Small Buildings; ◦ Large Buildings; ◦ Building Services; and ◦ Building Structural.
- Completion of Registered Building Official with the Ministry of Municipal Affairs and Housing (MMAH) Upon Hire
- Completion of Valid Building Code Identification Number (BCIN) from the Ministry of Municipal Affairs and Housing (MMAH) Upon Hire

Experience

- Three (3) years of experience performing duties related to the above mentioned major responsibilities, including demonstrated leadership/supervisory experience
- 2 years experience in a supervisory and/or leadership role

Knowledge/Skill/Ability

- Working knowledge of the following legislation, regulations and/or requirements: ◦ Building Code Act ◦ Building Code
- Basic knowledge of the following legislation, regulations and/or requirements: ◦ Municipal Act ◦ Planning Act ◦ Development Charges Act ◦ Occupational Health and Safety Act
- Demonstrated ability to: ◦ perform in a manner which is consistent with corporate goals, vision, mission, and values ◦ develop, promote and maintain effective relationships with internal and external stakeholders ◦ align department programs/services with division and corporate goals, objectives, and initiatives ◦ lead staff in achieving objectives, and encourages others to work in manner that will meet or exceed the desired objectives or results ◦ set priorities, meet deadlines, and manage work demands ◦ maintain a high standard of public relations at all times ◦ think and act strategically in a political and community service environment
- Basic computer literacy utilizing Microsoft Office Suite (Access, Excel, PowerPoint, Outlook and Word) and permit tracking software
- Intermediate written communication, oral communication, interpersonal, and organizational skills

Conditions of Employment

- Satisfactory Criminal Record Check*

Please note that this is a requirement of the position for any new employees to the City of Barrie in accordance with the **Police Record Check Procedure. Existing employees will be grandparented from this requirement.*

Other Important Information PREVIEW

Location: City Hall, 70 Collier Street, Barrie, Ontario

Please note ,the City has recently launched a **Hybrid Work Program Procedure for 2022 that may allow a hybrid work arrangement for employees who meet the eligibility requirements.*

Hours: The normal hours of work are 40 hours per week; however, some non-standard hours may apply.

Wage: This a permanent full-time non-union position with the following pay level and 2022 pay range:

- *Pay Level:* Level 12
- *Yearly Salary:* \$94,077.86 to \$ 126,072.38 per year
- *Hourly Pay Rate:* \$45.23 to \$60.61 per hour

Benefits: This position includes a comprehensive non-union benefit plan, including but not limited to extended health and dental coverage, life and accident insurance, paid vacation and sick days, short/long term disability plans, OMERS pension plan, discounted rate for City Fitness Memberships and much more.

Don't meet the credentials as outlined but have years of directly related experience? Please see the City's **Education Equivalency Procedure** to determine if you may qualify for equivalency. Further information is available at www.barrie.ca/JobOpps.

- Position Equivalency Code: D

Please note that verification of educational credentials will be required from the preferred candidate prior to an employment offer.

The City of Barrie is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness and welcomes applications from qualified individuals of diverse backgrounds. We are committed to providing barrier-free and accessible employment practices and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. If contacted for an employment opportunity, please advise if you require Code-protected accommodation and we will work with you to meet your needs.

*Disclaimer: The job posting has been designed to indicate the general nature and essential duties and responsibilities of work performed by employees within this position title. It may not contain a comprehensive inventory of all duties and responsibilities required of employees to do this position. For full position details, please request a copy of the Job Description by emailing **HR.Recruitment@Barrie.ca**.*

We thank all applicants and advise that only those selected for an interview will be contacted.

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