



BUILDING INSPECTOR SPECIALIST

Job ID: 32206

Job Category: Audit, Compliance & Inspections

Division & Section: Toronto Building, Inspection Services

Work Location: Various, see below

Job Type & Duration: Full-time, 4 Permanent vacancies, 3 Temporary (12 month) vacancies

Hourly Rate and Wage Grade: \$45.08 - \$49.41, TF0215, Wage Grade 14

Shift Information: 35 hours per week, Monday to Friday

Affiliation: L79 Full-time

Number of Positions Open: 7

Posting Period: 18-Jan-2022 to 8-Feb-2022

Locations:

Vacancies are anticipated at various locations across the City of Toronto, including:

- North York Civic Centre, 5100 Yonge Street
- 95 The Esplanade
- Scarborough Civic Centre, 150 Borough Drive
- Etobicoke Civic Centre, 2 Civic Centre Court

Job Summary:

Reporting to the Manager, Inspection Services, the Building Inspector Specialist will conduct site inspections of industrial, commercial, institutional, and multi-unit residential buildings and Part 9 buildings, as required, to ensure compliance with the approved plans, the Ontario Building Code and referenced standards and related legislation.

Major Responsibilities:

- Inspects large and complex industrial, commercial, institutional and multi-unit residential buildings to ensure compliance of construction and demolition with the approved plans, the Ontario Building Code, referenced standards, and applicable laws, within the timeframes specified in the legislation; monitors progress of work
 - Organizes workload, schedules inspections and documents inspection results, including the collection and attachment of photographs, documents and reports in the Division's computerized records management and tracking system
 - Co-ordinates joint inspections with inspectors and fire prevention officers and assumes a lead role
 - Conducts comprehensive inspections of fire sprinkler, standpipe and other life safety systems as regulated in the Ontario Building Code
 - Inspects and verifies the installation and testing of fire alarm and suppression systems
 - Investigates complaints regarding contraventions of statutes, regulations and By-Laws
 - Inspects fire-damaged or unsafe buildings to determine the extent of damage and the need for repairs or replacement
 - Inspects structural collapses and collaborates with owners, consultants, insurers, the Ministry of Labour, Immigration, Training and Skills Development and other agencies involved
 - Inspects single-family dwellings, as required, and investigates complaints
 - Inspects for partial-occupancy clearances and Liquor Licences clearances
 - Inspects on-site materials and verifies that materials, method of construction and conditions satisfy the design specifications, meet approved standards and are in compliance with the Ontario Building Code
-

- Reviews permit plans for compliance with the Ontario Building Code and referenced standards
- Approves alternate design and equipment substitutions that vary from approved plans
- Provides instruction to contractors, architects, engineers and the public on the regulations and required construction practices
- Prepares detailed, accurate and timely reports and deficiency lists. Reviews consultants' field reports for accuracy and completeness
- Issues appropriate Orders to Comply and monitors outstanding Orders to ensure timely enforcement within statute-of-limitation period
- Initiates pre-court hearings, recommends legal action to be taken, prepares court briefs, and attends, and presents evidence in, court when legal action is required to obtain compliance
- Appears and gives evidence at pre-trial proceedings such as mediation and discoveries; also appears before tribunals such as the Building Code Commission, and the Ontario Municipal Board on matters related to the Building Code Act, the Building Code and applicable laws
- Represents the City of Toronto's interests in civil litigation
- Advises the Ministry of Labour, Immigration, Training and Skills Development of unsafe working conditions or sites, and participates in investigations
- Responds to enquiries from the public concerning requirements of the Ontario Building Code and applicable laws affecting new construction
- Attends meetings with other City divisions, members of Council, provincial bodies, external agencies/organizations and the public regarding building-related development or complaints
- Makes recommendations to improve divisional policies, procedures and practices
- Represents the Division at various committees, hearings and meetings
- Attends to complaints (e.g. civil disputes, encroachments, noise, etc.)
- Trains and mentors staff

Key Qualifications:

Your application must describe your qualifications as they relate to:

1. Post-secondary degree or diploma in a discipline such as architectural technology, building science or civil engineering technology, or an equivalent combination of education and experience.
2. Considerable experience with conducting inspections of buildings such as; large and /or complex buildings, commercial use and/or institutional use buildings.
3. Considerable experience in reading and interpreting issued building permit drawings and specifications as well as Ontario Building Code requirements respecting buildings such as; large and /or complex buildings, commercial use and/or institutional use buildings.

You must also have:

- Must possess or be able to pass the tests for the following Ministry of Municipal Affairs and Housing BCIN qualification requirements for building officials: Large/Complex Building; Building Structural, Building Services, Small Buildings, and General Legal/Process.
 - Must possess and be able to maintain a valid Ontario Class "G" Drivers Licence and access to a properly insured vehicle.
 - Considerable knowledge of the work performed by the various professionals and sub-trades on a construction project.
 - Knowledge of the Ontario Building Code, the Ontario Building Code Act, including life safety systems, and other applicable legislation/construction standards.
 - Knowledge of, and ability to apply, the Ontario Occupational Health and Safety Act and Regulations relevant to building construction.
 - Knowledge of the responsibilities and the jurisdiction of other Departments, and Provincial and Toronto Agencies.
 - Knowledge of the construction of all types of buildings.
 - Ability to read and interpret plans, specifications, codes and By-Laws.
-

- Good written communication skills with the ability to prepare concise, detailed and accurate reports, and correspondence and operate a computer.
- Good oral communication skills and the ability to submit oral evidence in court.
- Ability to deal effectively and courteously with customers, the general public and all levels of staff by telephone, in person and in writing.
- Skills using computer technologies.
- Good interpersonal, problem-solving and conflict management skills.
- Ability to plan, organize and manage work with minimal supervision and complete assigned duties accurately and within timelines.
- Ability to handle confidential and sensitive information with discretion and tact.
- Physical capability of performing required duties and ability to work in all weather conditions.
- Ability to support the Toronto Public Service values to ensure a culture that champions equity, diversity and respectful workplaces.

Toronto is home to more than 2.9 million people whose diversity and experiences make this great city Canada's leading economic engine and one of the world's most diverse and livable cities. As the fourth largest city in North America, Toronto is a global leader in technology, finance, film, music, culture, and innovation, and consistently places at the top of international rankings due to investments championed by its government, residents and businesses. For more information, visit jobs.toronto.ca or follow us on Twitter at [Twitter.com/CityTOjobs](https://twitter.com/CityTOjobs), on LinkedIn at [Linkedin.com/company/city-of-toronto](https://linkedin.com/company/city-of-toronto) or on Facebook at [Facebook.com/CityTOjobs](https://facebook.com/CityTOjobs).

How to Apply:

For more information on these and other opportunities with the City of Toronto, visit us online at <https://jobs.toronto.ca/jobsatcity/>. To apply online, submit your resume, quoting **Job ID 32206**, by **Wednesday, February 8, 2023**.

Equity, Diversity and Inclusion

The City is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness that reflects the diverse residents that we serve. Learn more about the City's commitment to [employment equity](https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US) < https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US >.

Accommodation

The City of Toronto is committed to creating an accessible and inclusive organization. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA).

Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. [Disability-related accommodation during the application process is available upon request](https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US). Learn more about the City's [Hiring Policies and Accommodation Process](https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US) < https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US >.