

**EMPLOYMENT OPPORTUNITY WITH  
THE CORPORATION OF THE TOWN OF ESPANOLA**

**BUILDING INSPECTOR/PROPERTY STANDARDS OFFICER**

A full-time opportunity exists with the Town of Espanola for a Building Inspector/Property Standards Officer. The Town of Espanola is seeking a positive, team-oriented individual to fill the position of Building Inspector/Property Standards Officer.

Reporting to the Chief Building Official, this position is responsible for performing duties regulated under the Building Code Act for the administration and enforcement of the applicable building code and Town Bylaws. The successful candidate will perform inspections and provide information to the public regarding the applicable building code, municipal bylaws and any other regulations pertaining to building, property standards and plumbing and sewage systems.

**QUALIFICATIONS:**

- Must have successfully completed a relevant diploma from a recognized post secondary institution or equivalent in construction related studies with formal training in administering the Ontario building Code.
- Passing Ministry of Municipal Affairs and Housing exams in the following categories: legal, house, small building, large & complex buildings, plumbing – all buildings, HVAC – house, building services and building structural.
- BCQ and/or CBCO Certification through the Ontario Building Officials Association.
- Requires the ability to perform intermediate math calculations and the ability to read and interpret blueprints, site plans, and grading plans.
- Plans examination experience is required
- Excellent interpersonal, public relations, communication, and ability to work in a team environment are necessary
- Excellent time management, record-keeping skills, clear and legible handwriting required as well as computer literacy.
- Minimum two (2) yrs experience in a municipal government environment.
- Valid "G" Level Driver's Licence in good standing
- A clear vulnerable sector criminal check
- Bilingualism would be considered an asset.

**SALARY:** Annual salary range \$63,859 to \$76,631, based on experience. The Town of Espanola has a comprehensive employee benefit package.

We wish to thank all who apply however only those persons selected for an interview will be contacted.

**Attn: File #2023-BSD-01**

**The Corporation of the Town of Espanola**

**100 Tudhope St, Ste 2**

**Espanola, ON P5E 1S6**

**e-mail: [town@espanola.ca](mailto:town@espanola.ca) • Fax: 705-869-0083**

**Please submit your covering letter and resume by 4:00 pm, February 3<sup>rd</sup>, 2023.**

Information collected will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act

The Town of Espanola is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise if you require an accommodation.