

Building Inspector

Building & By-Law Department

Working for the City of Burlington

A great career is closer than you think. Come work for the City of Burlington, where you'll be joining an innovative and progressive workplace focused on building a 21st century city that respects the diversity of our residents, visitors and employees; and prioritizes continuous opportunities for you to learn and grow.

We don't just spend time attracting the best talent. We spend time and resources to keep the best talent. This may include: flexible working hours, mobile and hybrid working arrangements, a great pension and benefits package, as well as programs to foster innovation and leadership.

Job Number

BB-25-23

Employee Group

Non-Union

Employment Status

Full Time Permanent

Location

This position is eligible for a hybrid work model. When attending an event or meeting in person, your primary office location be based out of 494 Townsend Avenue, Burlington. Work location is subject to change at the discretion of the City due to operational demands.

Position Overview

Reporting to the Manager of Building Inspections, the Building Inspector is responsible for inspecting construction at selected stages to ensure conformity with approved drawings, specifications, building codes, building permit by-law and other relevant legislation or policies, and ensuring that unauthorized construction is not taking place and applicable legislation is not being contravened.

Responsibilities

The Building Inspector will be responsible for:

- Inspecting construction in all types of buildings to ensure compliance with the Ontario Building Code and Building Code Act and approved drawings, relevant legislations, standards and policies.
- Policing and enforcing Ontario Building Code, writing and issuance of applicable Orders as prescribed in the BCA including Orders to Comply, Stop Work Orders and other Orders as deemed necessary, including follow-up responsibilities.
- Maintaining accurate and up-to-date records of inspections and evidence.
- Preparation of evidence and prosecution briefs and attending court to provide testimony on escalated enforcement matters working alongside the City's Legal department.

We thank all applicants and advise that only those to be interviewed will be contacted.

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- Problem solving 'on site' to provide equivalent solutions to achieve compliance to the applied design specifications.

Requirements

The successful applicant will hold a Diploma in Architectural/Engineering Technology or equivalent and a minimum of three (3) years experience in conducting municipal building inspections on Part 9 and Part 3 buildings or five (5) years of relevant experience with an in-depth knowledge of the Ontario Building Code. The Building Inspector must hold provincial qualifications as set out in the 2012 Ontario Building Code.

The incumbent will hold Ministry of Municipal Affairs & Housing qualifications in:

- General Legal/Process or CBO Legal

And a minimum of two (2) of the following to start and the remaining qualifications within 2 years:

- Small Buildings and/or House
- Large and/or Complex Buildings
- Building Structural
- Building Services
- Plumbing House
- HVAC House
- On-site Sewage Systems
- Plumbing – All Buildings
- Detection, Lighting and Power
- Fire Protection

Incumbents must possess:

- In-depth knowledge of the Ontario Building Code
- Knowledge in other related applicable standards/legislation; ASHRAE, CSA and NFPA standards
- Excellent written and verbal communication skills
- Attention to detail
- Excellent conflict resolution skills
- Ability to prioritize
- Work independently
- Proficiency with MS Office Suite

A valid G driver's licence is required with an acceptable driver's abstract (no more than three (3) driving related convictions and an accumulation of no more than three (3) demerit points in the previous three (3) years prior to the date of hire).

It is preferred for applicants to be certified or eligible for certification with PEO, OACETT or OBOA. Proficiency with AMANDA is also beneficial.

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Additional Information	All City of Burlington staff are required to abide by the City's COVID-19 Staff Vaccination Policy https://www.burlington.ca/en/council-and-city-administration/resources/Corporate-Policies/COVID-19-Staff-Vaccination-Policy.pdf .
Salary Range	\$82,534 - \$103,168 (Grade 10 – Under Review)
Posting Close Date	February 14, 2023
How to Apply	To apply, please visit www.burlington.ca/careers and click on “View Jobs”. Please note that applications are only accepted online. If you require assistance, please contact Human Resources at 905-335-7602.
Accommodations	In accordance with the Accessibility for Ontarians with Disabilities Act, the City of Burlington accommodates the individual needs of applicants with disabilities within the recruitment process. Please call us at 905-335-7602 or email us at: hr@burlington.ca if you require accommodation to ensure your equal participation in the recruitment and selection process.

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