



BUILDING INSPECTOR/DEVELOPMENT SERVICES OFFICIAL

The Township of Stone Mills is seeking an individual to join our team in the full-time position of Building Inspector/Development Services Official.

The Township of Stone Mills is a lower-tier municipality with a population of approximately 7800 residents located in central Lennox and Addington County which is comprised of 11 rural settlement areas. Stone Mills is home to a number of lakes, rivers and natural attractions that offer quality rural living with convenient access a number of urban communities including Kingston, Napanee and Belleville.

POSITION SUMMARY AND QUALIFICATIONS

The Building Inspector/Development Services Official is responsible for professionally facilitating construction and development activities in the Township by conducting inspections of buildings, and maintaining effective and co-operative communication with applicants, external agencies and municipal colleagues. This position is responsible for performing review and inspection duties under the Building Code Act as well as reviewing plans/applications, managing general inquiries, inspecting construction, property/community standards, and issuing orders within the Development Services Department.

Ideal qualifications for the position include the following:

- Diploma or degree in Architecture, Civil Engineering, Civil Engineering Technology, Construction Technology or related field;
- Relevant experience in the building construction industry considered an asset
- Successful completion or willingness to complete such qualifications within a prescribed timeframe, of the provincial mandated examination program administered and authorized by the Ministry of Municipal Affairs and Housing, in accordance with the Building Code Act (BCA).
- Previous experience with the Building Code Act, the Ontario Building Code, Planning Act, Municipal Act and comprehension of Municipal by-laws, regulations, statutes and applicable laws;
- Well-developed written and verbal communication skills, with the ability to communicate effectively and concisely with residents and colleagues;
- Strong ability to utilize computer-based workflow software and municipal information systems;
- Possess and maintain a valid Class G Ontario Driver's License.

The salary range for the position is \$62,462.40 to \$73,479.80 commensurate with experience and qualifications. The Township offers a comprehensive benefits package and participation in the OMERS pension plan.

This position will be posted to Internal and External candidates simultaneously. Interested candidates are requested to submit a resume by 12:00 p.m., Friday, June 2nd, 2023 with a cover letter clearly marked "**Building Inspector/Development Services Official**":

Please send to:

Township of Stone Mills
Jacob Detlor, Chief Building Official
4504 County Rd 4
Centreville, On
K0K 1N0
Email: careers@stonemills.com

We thank all applicants that apply and advise that only those to be interviewed will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy, personal information is collected under the authority of the Municipal Act 2001, S.O. 2001, c. 25, and will be used for the purpose of candidate selection.

The Township of Stone Mills is an equal opportunity employer committed to inclusive barrier-free recruitment and selection process. If you require this document or correspondence in an alternate format, please contact the above noted contact for accommodation.