



## **External Job Posting**

### **Full-Time Building Inspector**

**POSTING #:** 23-30-DS  
**UNION GROUP:** CUPE Local 4336  
**JOB TITLE:** Building Inspector  
**DEPARTMENT:** Development Services

#### **Summary:**

Under the direction of the Chief Building Official or the Deputy Chief Building Official, the building inspector responsibilities are as defined in the Ontario Building Code Act and Township Bylaws including plans review, issuance of building permits and completing inspections for onsite sewage systems and/or for new dwellings, alterations, additions, renovations, demolitions, accessory buildings, and swimming pools in accordance with provincial legislation and local Bylaws.

#### **Duties and Responsibilities:**

A full job description is attached.

#### **Qualifications:**

- Certified Building Code Official designation, or willingness to obtain the following:
  - o Onsite Sewage Systems and/or,
  - o House
  - o Plumbing – House
  - o HVAC – House
- Post-Secondary education in the form of a community college diploma (2 or 3 years) focused on engineering, architecture or a related field, or equivalent combination of education and experience will be considered.
- Must possess a valid driver's license and maintain a clean driver's abstract.
- Direct experience in a municipal setting and formal education and/or training in the building trades would be an asset.
- Working knowledge of legislation, regulations, policies, and procedures that impact planning, and building inspection related matters.
- Excellent verbal and written communication skills, professionalism and tact when dealing with the public.

- Demonstrated ability to be a team player and establish effective working relationships with other employees, contractors, and the general public.
- Capacity to operate or quickly learn relevant computer software.
- Knowledge of and experience using CityView software is considered an asset.

## **COMPENSATION/BENEFITS**

- Hourly rate \$35.39
- Benefits in accordance with the Collective Agreement with CUPE Local 4336

Date Posted: **Tuesday, May 16, 2023**

Deadline for submitting application: **Tuesday, June 6, 2023**

Please submit covering letter and resume by email to:

Jan Minaker, Manager of Human Resources at: **hr@southfrontenac.net**

Accessibility accommodations are available for all parts of the recruitment and selection process on request.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.