



Municipal Building Official I (Temporary Approx. 12 Months)

People, Place, Prosperity

Working within our Strategic Plan, **Cambridge Connected**, and committing to our values of Integrity, Respect, Inclusiveness and Service, the successful candidate will work together to help the City of Cambridge achieve our vision: A place for people to prosper – alive with opportunity.

Job Profile

The City of Cambridge has a temporary opening for Municipal Building Official 1 working within the Community Development Department, Building Division available immediately. Reporting to the Manager of Building Officials – Plans Examination, this position is responsible for the following duties:

What you will be doing

- Reviews plans to ensure conformance to the requirements of the Building Code and all applicable laws to maintain a minimum required level of safety, health, accessibility for persons with disabilities, and fire and structural protection of buildings prior to and during use.
- Discusses, reviews, and answers any questions or complaints which the general public, permit applicants, consultants, designers may have regarding construction in the City of Cambridge.
- Assesses, consults, and reports on the design, construction, and occupancy of all types of new and existing buildings and structures in accordance with the applicable laws and bylaws.
- Reviews and inspects construction, renovations, alterations, changes of use, interior improvements and demolitions.
- Responds to complaints and requests that occur outside the construction realm, including post-fire structural safety inspections
- Uses training and experience to administer laws and bylaws related to the design and construction of building and structures as defined in provincial legislation.
- Enters records and notes into the permit tracking system (AMANDA).

Education

Three-year College Diploma in Construction/Architectural Technology or related program.

We will ask you for these items if you are hired

- Proof of your current and valid certificate(s) and/or educational qualifications.
- Valid G driver's license. This position also requires the use of a personal vehicle.
- Worker Health and Safety Awareness Training Certificate from the Ministry of Labour

Experience and Knowledge

The successful candidate will be offered a position based on experience and qualifications.

Level I

Experience Required: 3-year College Diploma in the construction field, Ministry of Municipal Affairs - Qualification & Registration (BCIN #), Legal (General or CBO Legal) and either House, Small Buildings, or Large Buildings.

Your compensation

Level I MBO:

Salary for this level is within the Inside Workers Union: Grade 6: \$61,359 to \$65,214

We offer a comprehensive benefit package and are an Ontario Municipal Employees Retirement System (OMERS) employer.

Hours of work

The regular hours of work are 8:30 a.m. to 4:30 p.m., Monday to Friday inclusive (35 hours per week) with opportunity for a hybrid work schedule and flexible work hours.

Advertisement expiration date

To apply for this position visit www.cambridge.ca/careers. This posting closes on June 1, 2023.

Accommodation needs and protection of privacy

The City of Cambridge recognizes and appreciates diversity and inclusion enhances our public value commitment.

We strive to create an accessible and inclusive experience and encourage all qualified people to apply, including and especially people from equity-deserving groups. Qualified applicants will receive consideration for employment with honour and respect toward their individual dimensions of diversity.

We strive to remove barriers that may prevent qualified applicants from fully participating in the recruitment and selection process. Accommodation in accordance with the Ontario Human Rights Code and other applicable legislation is available throughout all stages of the recruitment and selection process. Contact HRServices@Cambridge.ca to make your needs known in advance.

For more information on our Employment Equity, please read our full [policy](#).

Personal information collected in relation to the recruitment process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act and used solely to determine eligibility for employment with the City of Cambridge only.