

The County of Dufferin is an upper tier municipality which sits on the fringe of the Greater Toronto Area, about 100 km northwest of Toronto. It is largely a rural county with three urban settlement areas. The region is well known for its rivers, rolling hills and excellent outdoor recreation opportunities. The UNESCO World Biosphere Reserve, the Niagara Escarpment and the world famous Bruce Trail, run through Dufferin offering spectacular vistas and hiking opportunities. Home to over 67,000 residents the area boasts fabulous restaurants, shopping and amenities. We are currently recruiting for a:

BUILDING INSPECTOR Permanent Full Time	
JOB ID: C37-23	LOCATION: Remote & 30 Centre St. Orangeville, ON & Various locations throughout the County
JOB TYPE: Permanent Full Time (Non-Union)	DEADLINE TO APPLY: 4:30 p.m. on June 15, 2023

Reporting to the Chief Building Official (CBO), the Building Inspector is responsible for the administration and enforcement of provincial statutes and regulations applying to properties, including buildings, structures, and their occupancy under their areas of responsibility, including but not limited to the Building Code Act, and the Building Code.

What you'll do

- Conduct site inspections in relation to issued permits to ensure the construction, use and condition is in conformity with approved drawings, applicable statutes, regulations, and by-laws
- Inform permit applicants, design consultants, construction professionals, builders, property owners or project managers as necessary of any discrepancies discovered during site inspection and request all necessary changes to plans
- Respond to complaints and inspect properties to ensure their use and condition is in conformity with applicable statutes, regulations, and by-laws
- Write and issue orders as appropriate when a contravention is found and follow up as may be necessary. Report findings to the Chief Building Official for review and direction.
- Interpret and explain procedures of inspections and give verbal and written approvals for various stages of construction as completed
- Post issued orders on site and ensure appropriate mailing procedures for the same have been followed
- Review approved plans for on-site inspection purposes
- Respond to written and verbal inquiries with respect to construction under areas of responsibility and issue certificates of compliance or non-compliance
- Prepare and maintain data and records, both written and electronic, concerning all investigations, inspections, plan examinations and enforcement activities in a clear and concise manner consistent with the requirements of pertinent legislation, regulations, and by-laws of the Corporation
- Other duties as assigned.

What you'll bring

- Two (2) year program in architectural or engineering technology from an accredited college of applied arts and technology or acceptable equivalent
- Provincial Certification of Qualification in Code Proficiency
- Certified Building Code Official (CBCO) status from the Ontario Building Official Association
- Current membership in good standing with the Ontario Building Official Association
- A minimum of five (5) years' experience in building construction field and/or municipal building code enforcement
- Knowledge and ability to interpret Codes, By-laws and working (construction) drawings, with an excellent understanding of the Building Code Act, Ontario Building Code, Ontario Fire Code, and municipal by-laws
- Ability to resolve complex problems related to inspections
- Excellent written and verbal communications skills with the ability to communicate with all levels of staff, stakeholders, and the general public
- Valid Class G driver's license and access to reliable transportation required

The County of Dufferin strives to provide exceptional customer service to all its residents and visitors. To effectively do so, all positions at the County of Dufferin require a commitment to upholding the County's equity mandate through on-going and mandatory training and examining our day-to-day operations and impacts through an equity lens. Therefore, throughout the selection process, candidates will have demonstrated their ability to be anti-racist, equitable, inclusive, and respectful.

What we can offer YOU!

- A competitive hourly wage ranging between \$45.06 – \$52.71
- Comprehensive health benefits and enrollment in a defined benefit pension plan
- Access to an Employee and Family Assistance Program
- Unlimited access to live and interactive webinars offered by the Canadian Centre for Diversity and Inclusion (CCDI)
- A supportive and collaborative work environment

Ready to apply?

Interested applicants are invited to submit a resume and cover letter before the closing date and time to: hr@dufferincounty.ca

As an organization, we recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees feel a sense of dignity and belonging. As such, we seek to attract, develop, and retain highly talented employees with a variety of identities and backgrounds, to better reflect the growing diversity of our region.

We actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples.
- Members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin.
- Persons with visible and/or invisible (physical and/or mental) disabilities.
- Persons who identify as women; and
- Persons of marginalized sexual orientations, gender identities, and gender expressions.

We value the contributions that each person brings and are committed to ensuring full and equal participation for all in our workplace.

All applicants are thanked for their interest. Those chosen for next steps in the selection process will be advised by July 6, 2023. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.