



### Building Official

Are you looking for a new opportunity where you can be part of building the future in a growing community? If you are, East Hants is the place to be!

The Municipality of East Hants is an employer of choice offering a competitive compensation and benefits package, diverse career growth, modern facilities, a fun and innovative continuous improvement culture, and a Flexible Work policy to promote work-life balance. The main Municipal office is located at the Lloyd E. Matheson Centre in Elmsdale, NS.

**We are recruiting for a Building Official to join our growing team.**

The **Building Official** is responsible for conducting inspections on new and existing buildings to ensure they are constructed and maintained according to the Nova Scotia Building Code as well as the National Plumbing Code (Fire & Health and barrier free design). This position also assists with the administration of various bylaws and responds to bylaw enforcement issues or complaints under the MGA, building code and other municipal bylaws.

#### Qualifications:

- Minimal Certification Requirements for each indicated level is as follows:
- Grade 12 education plus a certificate or diploma in construction or a building field and 2 years technical school training or equivalent, along with an application approved by NSBOA Membership Committee and be a member in good standing.
- Minimum qualification includes:
  - Residential Building Official - Diploma of Qualification from NSBC Training & Certification Board
  - Qualified Building Official Level 1 - Diploma of Qualification for Level 1 from NSBC Training and Certification Board
  - Qualified Building Official Level II - Diploma of Qualification for Level 2 from NSBC Training and Certification Board
  - Building Inspector in Training - If not qualified as a Level II Building Official, a minimum of five years' experience in the building and or construction trade with willingness/ability to work towards taking the necessary course requirements to become a Level II Building Official will be considered. NOTE: Must hold a Qualification Diploma through the NSBC Training and Certification Board as required by law to perform inspections and issue permits
  - Once qualified, inspectors employed with the Municipality will be expected to achieve Level 1 building official certification within 3 years and Level II within 5 years
- Eligibility for membership in the Nova Scotia Building Officials Association is required
- Must possess well developed interpersonal and public relations skills as well as problem solving and technical written communication skills
- Must be able to facilitate, negotiate and resolve conflict
- Must be able to work in a high pressure, deadline orientated environment and be able to manage multiple projects and tasks effectively
- Must have a working knowledge of MS Word, Excel, Outlook and experience using a database to manage inspections
- Thorough understanding and practical working knowledge of the National Building code and Provincial building regulations required
- Working knowledge of planning and development legislation and regulatory framework within Nova Scotia Municipal Government Act considered an asset
- Valid Nova Scotia driver's license and drivers abstract required

#### Working Environment

- This position qualifies for overtime pay and may require some evening meetings such as Council meetings
- This position works in an environment with the potential for conflict, especially with members of the public
- This position works in adverse climate conditions while doing outdoor inspections and driving on all kinds of road conditions
- This position uses a computer approximately 40% of the time

**Salary Range: \$72,989 - \$91,237**

**Posting will remain open until filled**

For a complete job description and information on how to apply, please visit [easthants.ca/employment](http://easthants.ca/employment)

If you require an accommodation to assist in the application process, please contact Human Resources at [jobs@easthants.ca](mailto:jobs@easthants.ca) or (902) 883-6216.