

# Mechanical Inspector II / Backflow Prevention Officer

When you join the City of Guelph, you join a team of 2000 full and part-time employees who deliver services the community relies on every day. Together, we are bringing to life Guelph's vision of an inclusive, connected, and prosperous city where we look after each other and our environment.

As a regional top employer, the City of Guelph values its employees and offers competitive salaries, excellent benefit packages, opportunities for professional development, a healthy work-life balance, and many roles with flexible work options. Our corporate values are integrity, service, inclusion, wellness, and learning. Guelph is consistently ranked as one of the best places in Canada to live, work, and play—all good reasons to consider a career in this beautiful city.

## The Opportunity

Resumes are being accepted for the position of Mechanical Inspector II/Backflow Prevention Officer with Community Design and Development Services. The successful candidate will demonstrate leadership skills with a focus on quality customer and continuous improvement processes. Guided by the goals and objectives of the City of Guelph Corporate Strategic Plan and committed to the Corporate Values of integrity, service, inclusion, wellness and learning, the candidate will aid in the achievement of the Community Vision for an inclusive, connected, prosperous city.

## Hours of Work

35 hours per week Monday to Friday, 8:30am to 4:30pm.

## Your role

- Perform plumbing & HVAC inspections of all types of all types of buildings, structures, additions and sewage systems under Part 7, 8 and 9 of the Ontario Building Code (low rise buildings).
- Assist Mechanical Inspector III on inspections, when needed.
- Provide input and advice to Building Inspector II's on plumbing and HVAC matters.
- Review plumbing and HVAC system drawings and reports for plumbing and HVAC construction within the scope of Part 9 of the Ontario Building Code.
- Review applications and conduct inspections under the City of Guelph's Backflow Prevention By-law under the direction of the senior Backflow Prevention Officer.
- Review applications and conduct inspections under the City of Guelph's On Site Sewage System Maintenance Program under the direction of the senior private sewage system inspector.
- Prepare and issue reports, letters and Orders in relation to on-site inspections and plans examination.

- Issue Provincial Offence Notices under the Provincial Offences Act and attend court, as necessary, and as directed in the Legal Procedures Manual, to ensure compliance with the Ontario Building Code and Municipal By-laws.
- Establish and maintain good relations with the public, professionals and City staff.
- Support and develop relationships with our industry partners including mechanical engineers, mechanical contractors and the like.
- Be willing to be an active member of associations such as Canadian Standards Association, OPIA and the like.
- Perform other related duties as assigned.

## Qualifications

- Certified as Sheet Metal Worker OR a person who has completed of a minimum 3 year Mechanical Engineering Technology Diploma and a minimum of five years of related experience. Accredited (or in the process) with the Ontario Building Officials Association as a Certified Building Code Official. Alternatively, accredited with Ontario Plumbing Inspectors Association as a Certified Plumbing Systems Inspector.
- Must be qualified with the Ministry of Municipal Affairs and Housing in the following categories: General Legal, House, Small Buildings, Plumbing – House, Plumbing – All Buildings, HVAC – House and On-Site Sewage Systems. Candidates not possessing all of the above qualifications may be considered if they are willing to become qualified within a reasonable timeframe.
- Must possess a valid Class G driver’s licence with a good driving record. Successful candidates will be required to provide a current driver’s abstract prior to their start date to confirm their license is held in good standing and that it has not been suspended or revoked under the Highway Traffic Act (HTA) or Criminal Code of Canada in the last 5 years. The City of Guelph will take into consideration the number of demerit points and/or nature of the infractions to determine if it meets our requirements.

## Rate

\$39.18 – \$48.08

## How to apply

Qualified applicants are invited to apply using our **online** application system by **September 28, 2023**. Please note all applicants must complete the online questionnaire specific to this position at the time they submit their resume and cover letter in order to be considered. Proof of qualifications will be requested at the interview stage.

Please visit the job posting listed on our careers page and click on the “Apply for this job” button. Instructions will follow.

The City of Guelph is an equal opportunity employer that values diversity in the workplace. We are therefore happy to accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance.



Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance; however, only those being considered for an interview will be contacted.