



OAKVILLE

THE CORPORATION OF THE TOWN OF OAKVILLE

JOB POSTING

POSITION ID: 3705-123

CALL NO.: 23-3424

Job Designation:	Building Inspector II
Department:	Building Services
Job Details:	Permanent Full-Time CUPE 1329
Salary Range:	\$80,079 - \$97,655
Closing Date:	Applications for this position must be received at oakville.ca no later than 11:59 pm on November 26, 2023 .

Job Responsibilities:

Reporting to the Manager, Building Inspections, responsibilities will include, but are not limited to, the following:

- Review and inspect the structural, architectural and life safety components of Part 9 residential buildings to ensure conformance with the OBC and related standards.
- Ensure compliance with local by-laws and Provincial codes, through oral and written communications.
- Produce legible, concise, complete, and accurate reports; maintain a record of field inspections.
- Liaise with property owners, contractors, engineers, architects and other departments on matters related to construction activity.
- Investigate and respond to complaints from the public relating to the Ontario Building Code
- Prepare and issue legal documents and attend court in legal proceedings.
- Monitor an assigned area for building construction and/or alterations without a permit.
- Perform other duties as assigned.

Qualifications:

- Successful completion of a post-secondary diploma or degree in Architectural Technology, Construction Engineering Technology or related field combined with a minimum of 1 year experience as a Municipal Building Inspector on Part 9 residential buildings or 3 years general construction inspection of Part 9 residential buildings from an engineer's or architect's office with an in-depth knowledge of the Ontario Building Code. An equivalent combination of education and experience may be considered.
- Successful completion of General Legal/Process or CBO Legal Examination administered by the Ministry of Municipal Affairs and Housing and shall be qualified under the Building Code Act in the following categories: House.
- Registration with A.A.T.O., O.A.C.E.T.T. or O.B.O.A. is an asset.
- Excellent organizational, verbal, written and interpersonal skills are essential as well as the ability to deal effectively with the public.
- Travel to a variety of sites is required. The successful candidate will be required to supply their own personal vehicle for a period of time until municipal vehicles are available for performing job duties/corporate business.
- Successful candidates, who are new hires and/or who have not performed in this position previously will be required to provide a satisfactory criminal record check dated within the last 30 days as a condition of employment.

Successful candidates will abide by Ontario Health & Safety Legislation and follow Corporate Health & Safety Policies.

The Town of Oakville is an equal opportunity employer

DATED: November 10, 2023.

This job profile reflects the general requirements necessary to perform the principal functions of the job. This does not include all of the work requirements of the job. Applicants are required to demonstrate through their application and in the interview process that their qualifications match those specified. The minimum threshold score for each of the testing and interview components of the recruitment process is 75%.

We thank all applicants and advise that only those selected for an interview will be contacted.

Successful candidates will abide by Ontario Health & Safety Legislation and follow Corporate Health & Safety Policies.

The Town of Oakville is an equal opportunity employer

Personal information collected from applications and resumes is collected under the authority of the *Municipal Act, 2001*, and will be used to determine qualifications for employment. Questions about this collection of information should be directed to Human Resource Services, 1225 Trafalgar Road, Oakville, Ontario L6H 0H3