

The County of Dufferin is an upper tier municipality which sits on the fringe of the Greater Toronto Area, about 100 km northwest of Toronto. It is largely a rural county with three urban settlement areas. The region is well known for its rivers, rolling hills and excellent outdoor recreation opportunities. The UNESCO World Biosphere Reserve, the Niagara Escarpment and the world famous Bruce Trail, run through Dufferin offering spectacular vistas and hiking opportunities. Home to over 67,000 residents the area boasts fabulous restaurants, shopping and amenities. We are currently recruiting for a:

BUILDING CODE ENFORCEMENT INSPECTOR Temporary Full Time (24-month contract)	
JOB ID: C16-24	LOCATION: Remote & 30 Centre St. Orangeville ON & Various Locations throughout Dufferin County
JOB TYPE: Temporary Full Time (Non-Union)	DEADLINE TO APPLY: 9 a.m. on January 19, 2024

Reporting to the Chief Building Official (CBO), the Building Code Enforcement Inspector is responsible for the administration and enforcement of provincial statutes and regulations applying to properties, including buildings, structures and their occupancy under their areas of responsibility, including but not limited to the Building Code Act, and the Building Code.

What we can offer YOU!

- A competitive hourly wage ranging between \$42.97 - \$50.26
- Eligible to enroll in OMERS pension plan
- Access to Perkopolis; discount, reward and benefits program
- Access to an Employee and Family Assistance Program
- Unlimited access to live and interactive webinars offered by the Canadian Centre for Diversity and Inclusion (CCDI)
- A supportive and collaborative work environment.

What you'll do

- Follow up on existing dormant permits and lapsed orders for the purpose of obtaining compliance and closing files.
- Write and issue orders as appropriate when a contravention is found and follow up as may be necessary. Report findings to the Chief Building Official for review and direction.
- Respond to complaints and inspect properties to ensure their use and condition is in conformity with applicable statutes, regulations and by-laws.
- Interpret and explain procedures of inspections and give verbal and written approvals for various stages of construction as completed.
- Consult with permit applicants and the public with respect to the requirements of the Building Code
- Prepare and maintain accurate investigation and enforcement related reports for future possible court action.
- Initiate legal action through laying of charges including the swearing of information, service of summons and testifying in court as required.
- Prepare and submit reports to the Chief Building Official.
- Prepare and maintain data and records, both written and electronic, concerning all investigations, inspections, plan examinations and enforcement activities in a clear and concise manner consistent with the requirements of pertinent legislation, regulations and by-laws of the Corporation.
- Other duties as assigned.

What you'll bring

- Two (2) year program in architectural or engineering technology from an accredited college of applied arts and technology or acceptable equivalent
- Provincial Certification of Qualification in Code Proficiency
- Certified Building Code Official (CBCO) status from the Ontario Building Officials Association

- Current membership in good standing with the Ontario Building Official Association
- Five (5) years' experience in building construction field
- Five (5) years' experience in municipal building code enforcement
- Knowledge and ability to interpret Codes, By-laws and working (construction) drawings, with an excellent understanding of the Building Code Act, Ontario Building Code, Ontario Fire Code and municipal by-laws
- Ability to resolve complex problems related to inspections
- Intermediate skills Microsoft Office (Outlook, Word and Excel) and building permit related software (preferably CityView)
- Excellent written and verbal communications skills with the ability to communicate with all levels of staff, stakeholders and the general public
- Valid Class G driver's license and access to reliable transportation required

The County of Dufferin strives to provide exceptional customer service to all its residents and visitors. To effectively do so, all positions at the County of Dufferin require a commitment to upholding the County's equity mandate through on-going and mandatory training and examining our day-to-day operations and impacts through an equity lens. Therefore, throughout the selection process, candidates will have demonstrated their ability to be anti-racist, equitable, inclusive, and respectful.

Ready to apply?

Interested applicants are invited to submit a resume and cover letter before the closing date and time to: hr@dufferincounty.ca

As an organization, we recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees feel a sense of dignity and belonging. As such, we seek to attract, develop, and retain highly talented employees with a variety of identities and backgrounds, to better reflect the growing diversity of our region.

We actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples.
- Members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin.
- Persons with visible and/or invisible (physical and/or mental) disabilities.
- Persons who identify as women; and
- Persons of marginalized sexual orientations, gender identities, and gender expressions.

We value the contributions that each person brings and are committed to ensuring full and equal participation for all in our workplace.

All applicants are thanked for their interest. Those chosen for next steps in the selection process will be advised by February 16, 2024. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

