



EMPLOYMENT OPPORTUNITY

The Town of Niagara-on-the-Lake's Community and Development Services department is currently recruiting for the following:

Deputy Chief Building Official

Salary Range (2023) \$91,146 - \$110,765

The Deputy Chief Building Official, under the direction of the Chief Building Official/ Manager of Building Services, will primarily be responsible for the plans examination and building inspections for mainly Part 3 buildings, as well as assisting in supervising and planning building services, including compliance with the *Building Code Act*, Ontario Building Code, and applicable regulations, while utilizing excellent customer service skills. The role will provide leadership and guidance to employees, represent the Chief Building Official (CBO) when required, and assume the CBO's role and responsibilities in their absence.

The successful candidate will have:

- Degree in Construction Engineering, Architecture, or related field.
- Certified Building Code Official (CBCO) designation is required.
- Minimum of five (5) years of experience working in a municipal setting with exposure to and understanding of all aspects of municipal by-laws.
- Successful completion of the Ministry of Municipal Affairs and Housing examination for General Legal/Process (Chief Building Official).
- Qualifications as required by the *Ontario Building Code Act* and the Ontario Building Code Regulations in the following categories: House, Small Buildings, Plumbing All Buildings, Large Buildings, Building Services, and Building Structural.
- Experience with grading and drainage review or civil engineering background.
- Strong organizational and time management skills.
- Must be able to anticipate deadlines and work towards achieving key deliverables.
- Experience in writing reports with the ability to communicate complex ideas.
- Strong management and experience supervising a team.
- Proven analytical ability and solutions-oriented approach.
- Excellent customer service skills.

Applicants must apply through the Town website www.notl.com. Resumes and supporting documentation will be accepted until Sunday, February 4, 2024.

The Town of Niagara-on-the-Lake is an equal opportunity employer. Accommodations for job applicants with disabilities are available on request.

We thank all applicants for their interest however only those selected for an interview will be contacted.