



Senior Building Inspector/Deputy Chief Building Official
Permanent Full-Time
J0124-0814

The Town of New Tecumseth is looking for a Senior Building Inspector/Deputy Chief Building Official to join our rapidly growing team.

Why work with us?

Our growing community, identified as one of the fastest growing municipalities by Statistics Canada, located about an hour north of Toronto, offers beautiful rural and urban landscapes and diverse opportunities to work in a technologically progressive, public environment.

What we promise:

- flexible work environment, including ability to work from home up to two (2) days per week
- employer paid health and dental benefit packages
- competitive salaries
- OMERS pension plan
- free gym membership at Town recreation centres
- professional development opportunities

Reporting to the Manager, Building Standards/Chief Building Official, this position is responsible for performing those duties regulated under the Building Code Act (BCA) for the administration and enforcement of the Ontario Building Code. Performs inspections and provides information to the public regarding the Ontario Building Code, municipal by-laws and other regulations pertaining to the Building Code Act from commencement of construction to occupancy clearance. Performs all work in a manner that will ensure the safety of self, co-workers, and the public. In addition, this person is responsible for supervising the on-site conduct of inspectors to ensure construction proceeds in accordance with applicable law; coordinating the day-to-day office work, preparing staff to perform effective building code inspections; ensuring that inspection standards and procedures set by the department are achieved and that Building Inspection staff are current in their technical knowledge of the Building Code.

How you contribute to our organization:

- Provides supervision, coaching and mentoring, and leads the inspectors of the Building Branch to meet performance standards for the effective delivery of inspection services
- Provides assistance with the coordination and implementation of annual and seasonal work plans. Supervises all assigned inspection projects on an ongoing basis. Ensures all goals and objectives are met and the determined performance metrics for the Building Branch's inspectors are met.
- Ensures all inspectors work in compliance with corporate policies and procedures, bylaws, provincial guidelines and governing laws and regulations. Ensures inspectors are informed of any changes to corporate policies/procedures/bylaws/legislation.
- Makes recommendations to the Chief Building Official, regarding inspector staffing levels, and coordination and assignment of new service initiatives.
- Performs Building Inspector duties and any other departmental related duties assigned.
- Assumes Chief Building Official duties when Manager/Chief Building Official is absent from the workplace.
- Conducts site visits at construction projects to evaluate compliance with the Building Code Act and Ontario Building Code.
- Oversees permit application review, permit fee calculation, and daily scheduling of inspections.
- Oversees plans examination process and liaises with owners, applicants, designers, members of the public, and contractors.
- Participates in project coordination meetings to provide interpretation of building design requirements of the Ontario Building Code.
- Consults with other agencies such as but not limited to the Conservation Authorities, MOECC, ULC and MOL to determine standards and product approvals.

What you bring to the team:

- Requires a three-year College Diploma Program in Architectural or Civil Engineering Technology.
- Must be eligible for membership in the Ontario Building Officials Association as Building Code Qualified (BCQ) and or Certified Building Code Official (CBCO).
- Requires 5 years' experience in an advanced Building Inspector role within a municipal government environment, and at least 1 year of supervisory experience.
- Valid "G" class driver's licence, and ability to provide a clean driver's abstract
- Qualified with the Ministry of Municipal Affairs and Housing in the following categories: Legal Processes, House, Small Buildings, Large Buildings, Complex Buildings, Detection, Lighting and Power, Fire Protection, Building Structural, Building Services, HVAC House, On-site Sewage Systems, and Plumbing/All Buildings.
- Thorough working knowledge of the Building Code act and the Ontario Building Code, Municipal Zoning By-law, Property Standards Bylaws, Planning Act, TARION Warranty Corp., Municipal Act, Provincial Offences Act, Site and Fill Alteration By-law, and the Occupational Health and Safety Act.
- Proven skills in coordinating the work of others.
- Requires excellent judgment in dealing with difficult, unusual and political matters both in the Senior Building Inspector position and when acting in the absence of the C.B.O.
- Excellent inspection, analytical, problem-solving, organization, and communication skills; ability to make independent decisions and judgement calls in the field on matters relating to the Building Code Act and the Ontario Building Code.
- Requires excellent diplomacy and public relations skills.

Salary: \$78,296.40 – 97,897.60, plus employer paid benefits and OMERS pension plan

Hours: 35 hours per week, 8:30 a.m. – 4:30 p.m., Monday through Friday

Location: Town Administration Centre

Start Date: March 4, 2024

To apply, please submit a cover letter, resume and copies of the required credentials (high school diploma, training, etc) through our [ATS](#) by February 11th.

<http://clients.njoyn.com/CL3/xweb/xweb.asp?clid=56628&page=jobdetails&jobid=J0124-0814&BRID=EX256893&SBDID=20920&LANG=1>

We thank you for your interest; however, only those selected for an interview will be contacted.

Information collected will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act.

The Town of New Tecumseth is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an interview, please advise Human Resources if you require accommodation.