



Manager of Building & Planning Services/CBO

The Township of Huron-Kinloss, population of 7,700, is situated along the picturesque shore of Lake Huron at the southern end of Bruce County. The Township boasts the friendly communities of Lucknow, Ripley and Point Clark that are full of spirit and have rich histories dating back more than 150 years. We are surrounded by ample fresh air, access to your favourite outdoor hobbies and growing business opportunities. It's a place where you can connect with your community, your kids can play outside, and you can finish your workday and be on Lake Huron within minutes. We believe the grass is greener here! There is no better time to join our thriving community than now.

We are recruiting an experienced professional to join our team as the Manager of Building and Planning Services/CBO. The main responsibilities of the Chief Building Official are to promote public safety and ensure compliance with and enforce the Ontario Building Code and the Property Standards Code, respecting the safety of buildings with reference to public health, fire protection, and structural sufficiency. Enforces all relevant by-laws. The Manager of Building & Planning Services/CBO will oversee all planning functions.

The preferred candidate will possess strong communications skills and be highly organized. They will have a combination of formal training and related municipal experience.

This is a permanent full-time position with a competitive salary, pension, and an excellent benefits package.

Qualified applicants are invited to submit a confidential detailed resume with references no later than **Friday May 24th, 2024 at 2:00 pm**. Sealed envelopes should be clearly marked with the position title and sent to:

Attention: Leanne Scott, Human Resources Generalist
Township of Huron-Kinloss
P.O. Box 130, 21 Queen Street
Ripley, ON N0G 2R0

or e-mailed to lscott@huronkinloss.com

Full detailed position description is available by visiting our website
[Careers - Township of Huron Kinloss](#)

We thank all applicants for their interest, however only those selected for an interview will be contacted.

In accordance with the Municipal Freedom of Information and Privacy Act, personal information is collected under the authority of the Municipal Act, R.S.O. 1990, c.M45, as amended, and will only be used for the purpose of candidate selection.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Township of Huron-Kinloss will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities.