

CUPE 1287

Job Title:	Development Approvals Technician	# Required:	1
Job Opening Id:	38802	Division:	Infrastructure Planning & Engineering
Business Unit:	Growth Strategy and Econ Devlp	Standard Hours:	35.00 / week
Location:	Headquarters Campbell West	Regular/Temporary:	Regular
Full/Part Time:	Full-Time	Salary Range:	\$ 36.33 - \$ 38.14
Salary Grade:	10	Close Date:	2024-05-21
Post Date:	2024-05-08		

As an employer of choice, Niagara Region offers competitive salaries and benefits, a defined benefit pension plan, a corporate wellness centre, access to the Employee and Family Assistance Program (EFAP), mentorship and training programs, employee recognition programs, and more. In addition, the Region recognizes the value of having flexible work arrangements including hybrid work arrangements to support better work-life balance for our employees. Where operational needs align, and while ensuring business requirements and customer service expectations are achieved, employees may have an opportunity to work within a hybrid model, combining working from home and working in the office.

Serving a diverse urban and rural population of more than 475,000, Niagara Region is focused on building a strong and prosperous Niagara. Working collaboratively with 12 local area municipalities and numerous community partners, the Region delivers a range of high-quality programs and services to support and advance the well-being of individuals, families and communities within its boundaries. Nestled between the great lakes of Erie and Ontario, the Niagara peninsula features some of Canada's most fertile agricultural land, the majesty of Niagara Falls and communities that are rich in both history and recreational and cultural opportunities. Niagara boasts dynamic modern cities, Canada's most developed wine industry, a temperate climate, extraordinary theatre, and some of Ontario's most breathtaking countryside. An international destination with easy access to its binational U.S. neighbour New York State, Niagara attracts over 14 million visitors annually, as well as a steady stream of new residents and businesses.

At Niagara Region, we value diversity - in background and experience. We are proud to be an equal opportunity employer. We aspire to hire and grow a workforce reflective of the diverse community we serve. By doing so, we can deliver better programs and services across Niagara.

We welcome all applicants! For more information about diversity, equity, and inclusion at Niagara Region, Diversity, Equity and Inclusion - Niagara Region, Ontario or email related questions to diversity@niagararegion.ca. To send input on reducing barriers in the current hiring process, please email myhr@niagararegion.ca

For the Region's full employee equity statement, Working at Niagara Region - Niagara Region, Ontario.

Please note that effective February 12, 2023 mandatory COVID-19 vaccinations are no longer required as per the Niagara Region's amended COVID-19 Vaccination Policy. As a result, you will not be required to submit verification of your vaccination status before starting employment with the Niagara Region. However, the Niagara Region continues to reserve the right to reintroduce vaccination requirements in the future if necessary to respond to changing public health advice and/or government direction. The Niagara Region continues to strongly encourage everyone to remain up-to-date with vaccinations.

JOB SUMMARY

To be responsible for all aspects of Review/Analysis of Development Applications, on a Region-wide basis, from an Engineering perspective within a specified time period, in order to prepare recommendations and/or responses on behalf of the Corporation to the appropriate agency/authority, firm/private individual or other Planning and Development Services staff. This includes preparation for and participation in pre-consultation meetings with local municipalities, developers, and other staff.

Also, on behalf of the Ministry of the Environment, to be responsible for reviewing and assisting in the approval of engineering design submissions by consultants and municipalities on sanitary and storm sewers projects on a Region wide basis.

QUALIFICATIONS

EDUCATION

- Completion of a 3-year community college program, with a diploma in Civil Engineering or equivalent combination of education, training, and experience in the municipal field.
- Must be certified or eligible for certification as a Certified Engineering Technologist with the Ontario Association of Certified Engineering Technicians and Technologists (OACETT).

KNOWLEDGE/EXPERIENCE

- Minimum of 3 to 5 years of experience in municipal engineering projects. Working knowledge of planning and engineering regulations and guidelines for municipal development.

SKILLS

- Must possess knowledge of the Regional Water and Sewer System, Ministry of Environment (M.O.E.) guidelines for the design of municipal works, the Environmental Assessment Act, and Niagara Region policies.
- Must comply with O.A.C.E.T.T. Act & Code of Ethics.
- Must possess knowledge of computer applications such as IDARTS, Microsoft Outlook, Word, and Niagara Atlas to perform job functions.
- Must possess strong technical report writing skills.
- Must possess knowledge of municipal sewer and water main design.
- Must be able to provide preliminary technical comments at pre-consultation meetings regarding potential developments.
- Must possess good communication, customer service and relationship management skills.

SPECIAL CONDITIONS

- Must maintain ability to travel in a timely manner to other offices, work locations or sites as authorized by the Corporation for business reasons.

To view the full job description and requirements, visit our Careers page - **Job Opening # 38802**

Uncover the wonder of the Niagara Region and join a team dedicated to meeting tomorrow's challenges...today!

Let us know why you would be an excellent team member by submitting your online application **no later than May 21, 2024**, before midnight by visiting our 'Careers' page at www.niagararegion.ca. We thank all candidates for their interest however, only those candidates selected for an interview will be contacted.

If you require an accommodation for the application process in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, the alternate formats for contacting us are as follows:

- Phone: 905-980-6000 or 1-800-263-7215
- Bell Relay: 1-800-855-0511
- In-person: Sir Isaac Brock Way, Thorold, ON, L2V 4T7 – Human Resources Department