



Make working for  
The City work for you.



## Leader, Building Inspections

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](https://www.calgary.ca). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

The Leader, Building Inspections is responsible for the administration, direction, mentoring and leadership of a large, diversified operational team. The role is responsible for providing strategic leadership for a team of Building Safety Codes Officers that inspect buildings for life safety, health safety, fire safety, and energy codes towards achieving occupancy. This is to ensure compliance with The City of Calgary's Quality Management Plan (QMP), Municipal Government Act, The Alberta Safety Codes Act, relevant building safety codes, building standards and civic bylaws. Primary duties include:

- Provide strategic leadership to the Building Inspection group, ensure that service outcomes meet the requirements The City of Calgary's QMP, and the Business Plan.
- Formally direct and mentor staff, meet service goals, review of service metrics, promotion of change innovation, disseminate corporate values to staff and customers through communication and action.
- Provide statistics, reporting, and opinion to the Manager for changes to policies and procedures, bylaws, building codes and standards to achieve the divisions goals.
- Provide mitigation strategies related to workforce planning, staff tools, applications, policy, procedure, and service outcome issues to maintain budgets and service standards.
- Cultivate professional working relations with partners at a civic level for customer service needs, The City of Calgary QMP, DBBS Business Plan, and resource performance and inspection outcomes.
- Engage with Industry Partners at various committees and councils; act as a media relations representative for engagement where there are implications of public safety related to the building code.

### Qualifications

- Province of Alberta recognized Journeyman Trade Certification related to the construction or planning covered by the Alberta Building Code with 10 years related experience that include experience in a supervisory capacity in the construction of commercial and residential buildings OR;
- A completed 2-year Technical Diploma related to the construction or planning industry plus 10 years related experience that include experience in a supervisory capacity in the construction of commercial and residential buildings OR;
- A degree related to the construction or planning industry plus over 8 years related experience that include experience in a supervisory capacity in the construction of commercial and residential buildings.
- The candidate must hold a Safety Codes Officer Certificate in the Building discipline.
- A minimum of 5 years' experience as a Safety Codes Officer in plans examination and/or field inspection.
- A valid Class 5 Driver's Licence (or provincial equivalent), with no more than 6 demerits and no current suspensions or charges pending OR; a valid Graduated Driver's Licence (GDL) with no more than 4 demerits and no current suspensions or charges pending.
- The ability to obtain a City of Calgary's operator's permit within 6 weeks from the date of offer acceptance.
- Equivalent combinations of experience and education may be considered.

### Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Union: Exempt  
Position Type: 2 Permanent  
Compensation: Level F \$94,168 - 144,228 per annum  
Hours of work: Standard 35 hour work week.  
Audience: Internal/External

Business Unit: Development, Business and Building Services  
Location: 3705 35 Street NE  
Days of Work: This position works a 5 day work week earning 1 day off in a 3 week cycle.  
Apply By: July 10, 2024  
Job ID #: 310095

Apply online at [www.calgary.ca/careers](https://www.calgary.ca/careers)