



## **Building Inspector (Full Time)**

The County of Dufferin sits on the fringe of the Greater Toronto Area, about 100 kilometres northwest of Toronto. It is largely a rural county with three urban settlement areas. The region is well known for its rivers, its rolling hills and its excellent outdoor recreation opportunities. The UNESCO World Biosphere Reserve, the Niagara Escarpment and the world famous Bruce Trail, run through Dufferin offering spectacular vistas and hiking opportunities. Home to over 61,000 residents the area boasts fabulous restaurants, shopping and amenities.

Reporting to the Chief Building Official, the successful candidate will be responsible for the enforcement and inspection of architectural and structural systems, Heating Ventilation Air Conditioning (HVAC) systems, water supply/sewage disposal, and demolition for houses, small buildings, large buildings, complex buildings and designated structures as defined by the Ontario Building Code.

**Primary responsibilities include, but are not limited to:**

- Examines applications and plans, ensuring compliance with Municipal Zoning by-laws, The Ontario Building Code, Applicable Laws, The Ontario Plumbing Regulations and Swimming Pool by-laws;
- Responsible to conduct mandatory building inspections as required by the Ontario Building Code Act;
- Issues orders prescribed within the Ontario Building Code Act and ensures construction is completed in a safe manner;
- Responsible for maintaining the appropriate records of inspection as required by the aforementioned regulation;
- Enforces septic inspection and design in area of municipality carrying out inspections as part of or separate from building inspections;
- Provides policy advice and approaches to public safety based on recognized competence and confidence in the field of municipal buildings;
- Performs such other duties as may be assigned by the Chief Building Official.

**Required qualifications are as follows:**

- A (3) three year program in architectural or engineering technology at an accredited College of Applied Arts and Technology (Ontario) or an acceptable equivalent.
- A minimum of five years' municipal experience in building code enforcement or equivalent experience that includes experience in commercial and residential construction.
- Meet the Ministry of Municipal Affairs and Housing (MMAH) qualifications in all categories of certification
- Certified Building Code Official (CBCO) and Heating, Refrigeration and Air Conditioning Institute of Canada (HRAI) certification are an asset
- Knowledge of the Ontario Building Code and related construction standards.
- Demonstrated ability to build effective working relationships with both internal and external stakeholders.
- Strong written and oral communication skills in order to share complex technical information.

Although candidates who have all the required qualifications listed may be given preference, those who do not have them may still be considered. The salary range for this position is \$72,272-\$84,557 (Grade 9 on the 2019 Salary Grid) and is based on a 35 hour work week. Normal working hours are from 8:30 a.m. to 4:30 p.m. Monday to Friday. Qualified candidates are invited to submit a resume and covering letter, to be received **no later than 4:30 p.m. on June 21, 2019 quoting job number C35-19 in the subject line by email to: [hr@dufferincounty.ca](mailto:hr@dufferincounty.ca)**

All applicants are thanked for their interest, but only those selected for an interview will receive a response. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. The County is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.