

## TOWN OF CARLETON PLACE - EMPLOYMENT OPPORTUNITY

Come grow with us! The Town of Carleton Place is seeking an individual to fill the full-time position of Building Inspector-Plans Examiner.

Summary: The Building Inspector enables the Municipality's to carry out its mandate under the Ontario Building Code Act and other applicable Municipal By-laws by examining drawings, plans, and specifications for all types of buildings and structures and inspecting buildings and structures.

Qualification/Experience:

1. Post secondary education in construction inspection techniques, plans examination and interpretation and/or equivalent experience.
2. Qualified and registered with the Ministry of Municipal Affairs and Housing (QuARTS) in the minimum following categories: General Legal/Process (Chief Building Official), House, Small Buildings, Plumbing House, Plumbing All Buildings, Large Buildings.
3. Qualifications in the following categories would be an asset: HVAC House, Building Services, Building Structural, Complex Buildings.
4. Membership in the Ontario Building Officials Association.
5. A minimum of two (2) years' municipal or construction experience or equivalent experience involving the Building Code and Building Code Act.
6. Knowledge and understanding of the Ontario Building Code, the Ontario Building Code Act, Ontario Plumbing Code, Fire Code and applicable Municipal, Provincial and Federal laws.
7. Ability to review and comment on planning and development related applications, read and interpret construction drawings, and
8. Possess and maintain a valid Class G Ontario Driver's License and access to a vehicle.

The 2021 salary range is \$31.02 - \$39.51 per hour.

A detailed job description, for this position, can be accessed at [www.carletonplace.ca](http://www.carletonplace.ca)

Interested applicants are invited to submit an application in confidence by 12:00 PM Thursday, April 29, 2021 quoting "Building Inspector-Plans Examiner" Attention Human Resources by:

**Mail:** Town of Carleton Place  
Attn: Human Resources  
175 Bridge Street  
Carleton Place, ON K7C 2V8

**Email:** [hr@carletonplace.ca](mailto:hr@carletonplace.ca)  
**Facsimile:** 613 257 8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.