

Plan Checker I #323

Closing Date: May 11, 2021

Revised Closing Date

At the City of Kamloops, we believe in progressive and barrier free recruitment for everybody everyday. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

All applicants are considered, regardless of race, colour, ancestry, place of origin, religion, family status, marital status, physical and mental disability, sex, age, sexual orientation, gender identity or expression, political belief or conviction of a criminal or summary conviction offence unrelated to their employment.

Persons with a disability or in need of assistance with the application process are encouraged to contact the Human Resources Department at 250.828.3439 or hr@kamloops.ca.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Job Description

A challenging and rewarding opportunity exists to join our team of Building Officials in a Permanent, Full-Time Plan Checker I position with the City of Kamloops! If you embrace respect, accountability, clarity, collaboration, integrity and competency, then working in the Development, Engineering and Sustainability Department may be a great fit for you. The Building Section is a collaborative and team based group, which offers great space for professional development and career growth.

Typical duties of this position include:

- Examines and checks plans, specifications, and drawings of proposed new residential construction, conversions, alterations, or additions within the scope of Part 9 of the BC Building Code and the BC Plumbing Code to ensure compliance with City bylaws; lists nonconforming items in plans; and discusses with principals the possibility of revisions to meet standards and makes decisions on complex bylaw and building regulation interpretations.
- Coordinates all types of single- and two-family residential permit applications through other relevant City divisions and departments and relevant agencies to ensure that all City concerns and regulations are addressed.
- Discusses plans with architects, contractors, engineers, and other interested parties.
- Explains and interprets building and bylaw requirements to permit applicants.
- Advises and informs Building Inspection Section staff of any relevant changes to issued Building Permits.

The successful applicant must have the following qualifications:

1. Completion of senior secondary school or its equivalent.
2. Completion of a post-secondary diploma in Building Technology.
3. Completion of both Level 1 exams with the Building Officials' Association of BC and must obtain Level 1 certification within one year of starting in the position.



Canada's Tournament Capital

4. Minimum one year's previous experience as a plan checker and/or working in a related field such as construction.
5. Valid Class 5 BC Driver's Licence.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position.

Pay Grade

CUPE Inside 11

Hourly Rate

\$ 35.76

Hours & Days of Work

Monday to Friday: 8:00 a.m. - 4:30 p.m. (winter); 7:30 a.m. - 4:00 p.m. (summer) This position is paid 8 hours per day, with a half hour unpaid lunch break.

Hours per Week

40

Department

City of Kamloops -> Development, Engineering, and Sustainability -> Building & Engineering Development

Position Type

Permanent, Full-Time

Reports To

Chief Building Official

Close Date

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External job postings are open to everyone. We accept applications online only; be sure to carefully read the application instructions for each job you apply to.

We are an equal opportunity employer and thank all applicants for their interest; however, only those selected for an interview will be contacted. Please note that persons with disabilities who require assistance with the application process may contact the Human Resources Department at (250) 828-3439.